

A Winning Start: A Teacher Choices Trial (re-run) Privacy Notice

1 Why are we collecting this data?

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to explore the feasibility of running robust evaluations of teachers' everyday choices in the classroom. In every lesson, teachers choose how to approach topics, engage pupils, manage behaviour, and start the lesson, among others. This project aims to explore how these everyday choices are implemented and might impact the classroom and pupil attainment, and what is the best way to report the results for policy-makers and teachers.

The 'A Winning Start' randomised controlled trial (RCT) was the first in the Teacher Choices study. It was run and evaluated in the last academic year. However, we could not complete the trial fully due to the Covid-19 pandemic and school closures. As a result, EEF and NFER have decided to rerun the trial with activities taking place in the autumn term 2021 and spring term 2022. This privacy notice relates to the re-run of the trial during the academic year 2021-22. Views of schools and teachers that took part in the first trial and also take part in this re-run will be compared with those of other participants who did not take part in the first trial.

The trial will evaluate two different approaches to starting lessons to examine how teacher choices impact pupils' learning in science using an RCT design. It will compare two popular forms of lesson starters: quizzes and discussions.

NFER is the data controller. EEF and GL Assessment are data processors.

2 What is the legal basis for processing activities?

The legal basis for processing personal data is covered by GDPR Article 6 (1) (f):

Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

We have carried out a legitimate interest assessment, which demonstrates that the RCT fulfils one of NFER's core business purposes (undertaking research, evaluation and information activities). It has broader societal benefits and will contribute to improving the lives of learners by improving classroom practice and how the research results are best shared. The trial cannot be carried out without processing personal data but the processing does not override the data subject's interests.

3 How will personal data be obtained?

NFER will be collecting expressions of interest from schools interested in participating in the trial via an online form hosted by the survey software Questback.

The headteacher of participating schools will sign a Memorandum of Understanding (MoU), which collects the details of the head of science who becomes the key contact for the trial. During the trial, schools will also provide details of Year 8 science teachers nominated and agreed to take part in the trial, and details of their participating Year 8 pupils.

NFER has a secure online portal to collect data electronically. Online teacher surveys will be administered via Questback and teachers' resources such as lesson starter materials and schemes of work will be collected via our portal. Teachers' and science department heads' views about the approaches being used and about the trial, will be collected through telephone interviews with a few selected schools.

Personal data will be collected directly from participating schools. Schools will provide participating pupils' names, date of birth and FSM eligibility as well as their topics test results via our portal. Participating pupils will complete GL Assessment's Progress Test in Science. These assessments will be completed on paper and will be returned to NFER using a secure courier.

Further personal data about both teachers and pupils will be collected throughout the trial (see section 4 for full details).

4 What personal data is being collected by this project?

NFER is collecting expressions of interest via a Questback online survey. This survey will collect name, job title and contact details of the member of staff who expresses interest, their school name, postcode, school DfE Number and headteacher name and e-mail address. This information will be used to administer the trial in your school.

To meet the trial's research aims, NFER will collect personal data about nominated teachers and their Year 8 students.

For heads of science and participating science teachers the personal data collected are:

- names
- contact details
- job role
- teachers' resources (quiz and discussion starters and schemes of work) and summary of their activity records (for example, number of lessons in a given topic, how many times and when they used the lesson starters)
- details of the issues raised during the support calls and emails provided by EEF
- attitudes and views about science lessons, lesson starters and about the trial.
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These views will be compared with those collected from teachers during the first run of 'A Winning Start' trial. Where schools and teachers participated in the first trial, we will request permission to link their previous survey or interview responses to those provided in the re-run so that we can compare their attitudes and views of both trials.

For each Year 8 student, the following personal data will be collected:

- name
- date of birth

- FSM eligibility
- end of unit/topic test results
- GL Assessment's Progress Test in Science score.

5 Who will personal data be shared with?

NFER will share names and contact details of all school staff involved in the trial with EEF. EEF will use this data to support the schools with delivering the lesson starters. EEF will, then, share the teacher-level dataset with NFER indicating whether each teacher received the support calls and any other teacher views on implementation of lesson starter or the trial.

After GL Assessment's Progress Test in Science is administered, NFER will send the pupil tests to GL Assessment for marking. These assessments will also include pupil names and date of birth. GL Assessment will mark the tests and share the pupil results with NFER via their secure data portal.

NFER will not share any pupil data with EEF.

Questback will be used to administer online surveys and collect data – further information about how they process personal data is available in their survey privacy notice which can be found via this link: <https://www.questback.com/data-privacy/>. Specific information for survey respondents is available under the heading 'Questback Commitment to Privacy'.

No pupil or teacher will be named in any report arising from this work.

6 Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data is stored or transferred outside of the EEA.

7 How long will personal data be retained?

All personal data will be deleted within one year of publication of the final report in the Teacher Choices suite, currently expected to be spring 2023.

8 Can I stop my personal data being used?

A school, teacher or pupil can withdraw from the trial and/or from their data being used in the trial at any time. Parents will be provided with a letter and information sheet about the trial which will explain how their child's data will be collected, used and how they can withdraw from data collection.

NFER appreciates schools' and participants' support in collecting the data since it is very important for the validity of the results. If your school/you withdraw from the intervention, NFER will still use the evaluation data provided up to that point unless you indicate otherwise.

Under data protection legislation, you have the right:

- to request access to information that we hold about you (subject access request)
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (for example, permitting its storage but no further processing)
- to object to our processing
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

NFER will cooperate fully when a subject access request (SAR) is made of a data controller. To exercise these rights, please contact NFER's Compliance Officer at compliance@nfer.ac.uk.

9 Who can I contact about this project?

NFER is responsible for the day-to-day management of the trial. If you have any queries about the trial, please contact Priscilla Antwi at NFER on teacherchoices@nfer.ac.uk.

If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see the details above). If you remain dissatisfied, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

10 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted

This privacy notice was last updated on 28 June 2021. The latest changes clarify what personal data is collected and how long personal data will be retained. These changes also removed the requirement to share personal data with Department of Education's National Pupil Database.