
Privacy notice for ‘Generation STEM’

Why are we collecting this data?

‘Generation STEM’ is a work experience (WE) programme developed by CSW Group to provide quality, relevant work experience to students in year 10. NFER is undertaking a randomised controlled trial (RCT) to evaluate its effectiveness. To carry out the RCT, it is necessary for CSW Group and participating schools to provide data to the National Foundation for Educational Research (NFER) and the Education Endowment Foundation (EEF). This data will be used to identify the participating schools and pupils in the Department for Education’s (DfE) National Pupil Database (NPD) and access attainment data for the relevant pupils from this. It will only be used for the purposes of analysis and will be treated with great care to achieve high levels of security. Further information on this process is provided below.

1. Who is this research project sponsored and funded by?

The Education Endowment Foundation (EEF) commissioned CSW Group to develop and deliver Generation STEM. The Careers Enterprise company has provided also provided some funding. The National Foundation for Educational Research (NFER) is undertaking the independent evaluation which is funded by EEF. NFER and CSW Group are joint data controllers for this study.

2. What is the legal basis for processing activities?

The legal basis for processing personal data is covered by:

GDPR Article 6 (1) (f) which states that ‘processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of the personal data’.

Our legitimate interest for processing personal data is to administer the randomised controlled trial.

3. How will personal data be obtained?

CSW Group is responsible for recruiting schools for this trial. Each school will then invite 15 students to put themselves forward. Schools will share personal data from the participating students with NFER using NFER’s secure data exchange portal.

NFER will obtain background pupil data from the Department for Education's (DfE) National Pupil Database (NPD) using DfE's secure data exchange portal.

NFER will also administer surveys of the participating students requiring the use of personal data to link responses from the beginning of the evaluation to those from the follow-up survey.

NFER will carry out telephone interviews with one member of staff in a sample of 15 schools; with 15 employers and with 15 of the intervention students.

4. What personal data is being collected by this project and how will it be shared between the research partners?

Personal data will include data about teachers and students from the participating schools and employers as described below:

- Teacher data: CSW Group will collect data (name, job title and contact details) about a nominated lead teacher so that NFER can liaise with the individual about the evaluation.
- Student data: NFER will collect personal data about students from the schools. This includes pupil names, dates of birth and Unique Pupil Numbers. This will be shared with DfE in order for them to link it to the NPD. The NPD data that we will request covers pupil prior attainment at the end of Key Stage 2, free school meal eligibility, gender, attendance, GCSE performance and post-16 learning aims. CSW Group will not see any data from the NPD but they will use other personal data obtained by NFER for the administration of the work experience placements. Data will be shared via secure portal. NFER will also use this personal data to administer a student survey and to contact students via the schools for the purposes of telephone interview. NFER will share all of the student data with EEF's data archive partner. Anonymised data will then be stored with the DfE, the Office for National Statistics (ONS) and potentially other research teams. Further matching to other administrative data may take place during subsequent research.
- Employer data: NFER will collect data (name, job title and contact details) for each of the employers from CSW Group for the purposes of telephone interview.

5. Is personal data being transferred outside of the European Economic Area (EEA)?

No personal data is stored or transferred outside of the EEA.

6. How long will personal data be retained?

NFER and CSW Group will delete any personal data within one year of report publication.

NFER will send all the student data to EEF's data archive partner within three months of the end of the project. At this point, EEF will become the Data Controller.

7. Can I stop my personal data being used?

NFER handles your personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish us to withdraw your data or correct errors in it, please contact Priscilla Antwi at workexperience@nfer.ac.uk.

In certain circumstances data subjects have the right to restrict or object to processing, in which case please contact NFER's Compliance Officer at compliance@nfer.ac.uk or CSW Group's Data Protection Lead, Nik Dunn at data.protection@cswgroup.co.uk. You also have the right to see information held about you. NFER and CSW Group will cooperate fully when a subject access request (SAR) is made.

8. Who can I contact about this project?

NFER and CSW Group are responsible for the day-to-day management of this project. Contact Priscilla Antwi at workexperience@nfer.ac.uk or Vashti Stimpson at Vashti.Stimpson@cswgroup.co.uk with any queries.

If you have a concern about the way this project processes personal data, we request that you raise your concern with NFER or CSW Group in the first instance (see the details above). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

9. Updates

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.