



Informal trialling of assessments (Cognitive Science Teacher Choices) Privacy Notice

1 Why are we collecting this data?

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to undertake a randomised control trial (RCT) which will compare three common approaches to teaching grammar to determine which is the most effective. To support this RCT, NFER is developing two assessments (adaptions of pre-existing material) which NFER researchers will need to trial informally with small groups of pupils in schools. The results of the informal trialling will be used by NFER researchers to help make any final adjustments necessary to the assessments.

NFER decides what happens to personal data collected in this activity, as outlined in this document, and is the Data Controller. NFER is working in partnership with the University of Exeter and with the University of Birkbeck and University College of London (UCL) through their Centre for Educational Neuroscience, but no data will be shared with these research institutions and they have no data protection role.

2 What is the legal basis for processing activities?

The legal basis for processing personal data is covered by GDPR Article 6 (1) (f):

Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

We have carried out a legitimate interest assessment, which demonstrates that the RCT fulfils one of the NFER's core business purposes (undertaking research, evaluation and information activities). The development, trialling and delivering of the assessments for the RCT is a core task for NFER; it is therefore in our legitimate interest to undertake this processing.

The project has broader societal benefits and will contribute to improving classroom practice. The trial cannot be done without processing personal data, but NFER ensures that your rights are protected at all times (see section 8 for further information).

3 How will personal data be obtained?

Teachers’ personal data (names, contact details and job roles) will be collected directly from schools agreeing to participate in informal trialling.

The informal trial will not intentionally collect the personal data of **pupils** participating. NFER researchers will actively remind them not to write their names or other details on the assessment. However, if completing the writing composition assessment, they could choose to include personal information in their writing, so some may be collected directly from them.

4 What personal data is being collected by this project?

We will collect the name, contact details and job role for headteachers agreeing to their school’s participation, and the member of staff involved in arranging the visit.

No names or contact details will be collected from pupils participating in the informal trialling. However, as pupils are required to produce pieces of writing, there is the possibility that pupils may include personal data within their pieces of writing.

5 Who will personal data be shared with?

Any personal data processed as part of informal trialling will not be included in any report arising from the research. Any personal data will not be shared with any of our partners (University of Exeter, Birkbeck College, UCL) or with EEF.

6 Is personal data being transferred outside of the United Kingdom?

NFER will not transfer data outside of the UK.

7 How long will personal data be retained?

Teacher personal data will be deleted by April 2024, once the school visit is complete.

If collected, any pupil personal data will be deleted by May 2024, once assessments have been finalised.

8 Can I stop my personal data being used?

NFER will handle personal data in accordance with the rights given to individuals under data protection legislation. Please contact NFER at teacherchoices@nfer.ac.uk if you wish to withdraw data from this research or correct errors in the data we hold.

Under certain circumstances, you have the right:

- to request access to information that we hold about your child/children (subject access request)
- to have your child/children's personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your child/children's personal data (for example, permitting its storage but no further processing)
- to object to our processing
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on your child/children.

To exercise these rights, please contact our Compliance Officer, compliance@nfer.ac.uk

9 Who can I contact about this project?

NFER is responsible for the day-to-day management of the project. If you have any queries, please contact Katherine Aston by email at teacherchoices@nfer.ac.uk.

If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see the details above). If you are still dissatisfied, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

10 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. We recommend that you revisit this information from time to time. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.