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# Privacy Notice for Enrichment Partnerships Pilot: Evaluation workshops

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## 1 Why are we collecting this data?

The National Foundation for Education Research (NFER) has been commissioned by the Department for Culture, Media, and Sport (DCMS) and the Department for Education (DfE) to conduct the evaluation of the Enrichment Partnerships Pilot (EPP).

The EPP is being delivered by The National Citizen Service Trust (NCST) and The Duke of Edinburgh's Award (DofE). The pilot is taking place in three geographic regions (the North East, the North West, and the East of England) and aims improve access to enrichment activities for secondary school aged pupils by coordinating local enrichment provision.

To help us develop the evaluation plan for this project, we are running a series of workshops with key stakeholders, coordinating organisations and schools. This privacy notice describes how we will use the personal data collected during these workshops.

## 2 Who is this project sponsored and funded by?

This work is being carried out by The National Foundation for Educational Research (NFER), on behalf of the Department for Culture, Media, and Sport (DCMS) and the Department for Education (DfE). DCMS is the data controller. NFER is the data processor.

## 3 What is the legal basis for processing activities?

To process this personal data, our legal reason for collecting or processing this data is:

*Article 6 (1) (e): it is necessary to perform a public task (to carry out a public function or exercise powers set out in law, or to perform a specific task in the public interest that is set out in law).*

NFER is processing your personal data on behalf of DCMS, who are instructing the collection of this data as part of its functioning as a government department.

## 4 How will personal data be obtained?

Personal data will be collected directly from individuals when participants sign up to attend a workshop.

## 5 What personal data is being collected by this project?

The names and email addresses of workshop attendees will be collected. We will use these details to share the workshop slides and other relevant materials with you after the workshop and to respond to any questions/queries we are unable to answer during the workshop. We will also use your contact information to share further information about the evaluation with you during the course of this project unless you ask us not to.

## 6 Who will personal data be shared with?

No personal data will be shared with anyone beyond the project team at NFER.

No individuals will be named in any published reports of our research findings.

## 7 Is personal data being transferred outside of the UK??

No personal data is stored or transferred outside of the UK.

## 8 How long will personal data be retained?

NFER will delete any personal data collected as part of the evaluation within one year of publication of the final report. This deletion process is currently planned for April 2026.

## 9 What are my rights with respect to personal data?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish us to withdraw your data or correct errors in it, please contact the project team by email at [EPP@nfer.ac.uk](mailto:EPP@nfer.ac.uk).

In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them. NFER will cooperate fully when a subject access request (SAR) is made of them as a data controller. To exercise these rights, please contact NFER's Compliance Officer at [compliance@nfer.ac.uk](mailto:compliance@nfer.ac.uk).

## 10 Who can I contact about this project?

NFER is responsible for the day-to-day management of this project. Please contact the project team at [EPP@NFER.ac.uk](mailto:EPP@NFER.ac.uk) if you have any questions.



If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see the details above). If you remain dissatisfied, you have the right to lodge a complaint about data protection issues with the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

## 11 Updates

We keep our privacy notice under regular review to make sure it is up to date and accurate; any changes will be recoded.

The date when this privacy notice was last updated is shown in the footer at the bottom of this document.