
Effectiveness Trial of 1stClass@Number 1

Privacy notice for school staff and schools

1 Why are we collecting this data?

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to carry out an evaluation of the effectiveness of the 1stClass@Number 1 (1CN1) intervention delivered by Edge Hill University (EHU).

This effectiveness trial will assess the impact of 1CN1 on maths outcomes/attainment for Year 2 children and especially those in receipt of Free School Meals (FSM). The delivery of 1CN1 will take place in the Autumn/Spring terms of 2023/24. A link to the programme privacy notice can be found [here](#).

2 What is the legal basis for processing activities?

NFER is the data controller for the study and will make decisions about how and what personal data is used in accordance with the objectives of the study set by EEF. Edge Hill University is the data controller for the 1CN1 intervention delivery.

The legal basis for processing personal data is covered by GDPR Article 6 (1) (f):

Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

A legitimate interest assessment has been undertaken. The trial fulfills one of NFER's core business purposes (undertaking research, evaluation, and information activities). It has broader societal benefits and will contribute to improving the lives of learners by providing evidence about the impact of teaching techniques used in the classroom. Research cannot be done without processing personal data, but processing does not override the data subject's interests.

3 How will personal data be obtained?

Edge Hill University will collect expressions of interest using a Microsoft Form from schools interested in participating in the trial. They will collect school contact details. The headteachers of participating schools will then sign a Memorandum of Understanding (MoU) (sent by EHU to schools as an Adobe Form) which collects the details of the Headteacher and member of staff who will become the key contact for the trial.

These contact information details will then be transferred to NFER via a secure portal and will be used by NFER to proceed with the trial.

During the trial, schools will provide details of a nominated Teaching Assistant (TA) and link teacher to NFER. NFER uses a secure online portal to collect data from schools electronically. The TA and link teacher details will be shared with EHU via NFER’s secure data sharing portal. Their attendance at the intervention training sessions will be recorded by EHU trainers and shared with NFER via secure portal.

Teaching Assistant and link teacher surveys will be completed on a secure online survey tool, Questback.

4 What personal data is collected for this project?

For the headteacher and the key contact, the personal data collected in the MoU is:

- Names
- Contact details (e-mail and Telephone number)
- Job role

For the Teaching Assistant and link teacher, the personal data collected is:

- Names
- Contact details (e-mail and telephone number)
- Job role
- Training attendance information
- For the teachers and TAs completing surveys or participating in surveys, interviews and/or lesson observations, we will also collect details of their qualifications and years of experience delivering interventions (TAs only), views and opinions of the 1CN1 programme.

5 Who will personal data be shared with?

The details of the key project contact at the school will be collected via the MoU shared with schools by EHU. EHU will share this data with NFER via a secure data portal.

The TA and link teacher personal data for the trial is collected directly from schools by NFER via a secure portal. NFER will share these data with EHU so that they can communicate directly with the TA and link teachers about the training sessions. EHU will share TA training attendance data with NFER.

The survey will collect information from school Teaching Assistant and link teachers about their experience with the programme including costs involved in the delivery of the programme. NFER may share summaries of pseudonymised¹ data from TAs’ or link teachers’ interviews and aggregated anonymised data from the TA and link teacher surveys with Edge Hill to support their research.

The survey data is collected via Questback and it stores data in the European Union. Information about how Questback processes personal data is available in their privacy notice.

[Privacy policy for Questback](#)

TAs’ training attendance data will be used to create compliance measures that will be linked to the pupil-level data collected as part of this trial. Additionally, specific variables from the TA and link teacher surveys that will be included in the moderation analysis will also be linked to this pupil-level dataset. This includes pupil-level data that will be shared with DfE for matching into the National Pupil Database (NPD). This dataset will not contain any TA or link teacher personal data. For information, three months after the publication of the evaluation report, pseudonymised matched pupil-level data including the compliance measures and will be added to the EEF archive, which is managed by the Fisher Family Trust on behalf of EEF and hosted by the Office of National Statistics. This will enable the EEF and other research teams to use the pseudonymised data as part of subsequent research through the ONS Approved Researcher Scheme. At this point, EEF becomes the data controller and is responsible for taking decisions about the means and purposes of processes. Further information about the EEF archive is available on page 11 of [EEF's Recruitment and Retention guidance](#). See EEF’s [privacy notice](#) for more information on how EEF processes and uses your data.

TA/link teacher interview data and notes from the lesson observations will not be shared with EEF or archived.

6 Is personal data being transferred outside of the United Kingdom (UK)?

The survey data is collected via Questback and it stores data in the European Union. Information about how Questback processes personal data is available in their privacy notice.

[Privacy policy for Questback](#)

7 How long will personal data be retained?

NFER will delete any personal data within one year of publication of the final report, planned for April 2025.

8 Can I stop my personal data being used?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. If at any time you wish us to withdraw your data collected during this study or correct errors in it, please contact NFER, by email at 1CN1trial@nfer.ac.uk. NFER will still use the personal data you have provided up to the point you wish to withdraw unless you tell us otherwise.

¹ Pseudonymisation is a technique that replaces or removes information (like names or other meaningful identifiers) in a data set that identifies an individual.

In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them. NFER will cooperate fully when a subject access request (SAR) is made of the data controller. To exercise these rights, please contact our Compliance Officer: compliance@nfer.ac.uk.

9 Who can I contact about this project?

NFER is responsible for the day-to-day management of the project. If you have any queries about this trial, please contact NFER, by e-mail at 1CN1trial@nfer.ac.uk.

If you have a concern about the way this trial processes personal data, we request that you raise your concern with us in the first instance (see details above). Alternatively, you can contact the Information Commissioner’s Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

Further information on this trial and all privacy notices can be found [here](#).

10 Last updated

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.

The privacy notice was updated in February 2024 to include details of additional data collected being collected from TAs.