
Evaluation of Ruth Miskin Training: Read Write Inc. Phonics Programme

1 Why are we collecting this data?

The National Foundation for Educational Research (NFER) is collecting data to enable the evaluation of the Ruth Miskin Training: Read Write Inc. (RWI) Phonics programme. This is an initiative in schools funded by the Department for Education's Teaching and Leadership Innovation Fund (TLIF). The evaluation is funded by the Education Endowment Foundation, who have appointed the National Foundation for Educational Research to conduct the evaluation. The main aim of the RWI programme is to improve literacy outcomes for Reception and Key Stage 1 children, through a programme of phonics and early reading CPD, teaching resources and in-school support. The collection of teacher data has a secondary use in the overarching evaluation of the TLIF project

NFER and Ruth Miskin Training are the joint Data Controllers for this research.

2 What is the legal basis for processing activities?

The legal basis for processing personal data is covered by GDPR Article 6 (1) (f) which states:

Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

NFER and Ruth Miskin Training have undertaken a legitimate interest assessment. Both organisations have identified that the processing is in their legitimate interests; for NFER it fulfils a core business purpose (research, evaluation and information activities) and for Ruth Miskin Training the outcomes will be used to improve its activities and children's learning. There are also broader societal benefits as it will provide important evidence on effective literacy teaching. The evaluation cannot be done without processing personal data and the processing does not override the data subject's interests.

The legal basis for processing special data for the evaluation of Read Write Inc. Phonics programme is GDPR Article 9 (2) (j) which states:

Archiving, research and statistics (with a basis in law): processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

We do not believe this processing will cause damage or distress to the data subjects. The outcomes

of the evaluation will not result in the creation of measures or decisions being made about any participating pupil.

3 How will personal data be obtained?

Ruth Miskin Training has recruited schools to the project and, through this process, collected personal data regarding the participating schools and teaching staff. Ruth Miskin Training's data collection is supported by a separate Privacy Notice, covering all Teaching and Leadership Innovation Fund (TLIF) projects. You will find this document here.

[Evaluation of the Teaching and Leadership Innovation Fund \(TLIF\) - NFER](#)

Personal data will be collected by NFER directly from schools and by application to the National Pupil Database.

4 What personal data is being collected by this project?

Ruth Miskin Training will share the name, role and email address of participating teachers with NFER. NFER will use these details to set up telephone interviews and administer an online survey. These activities will gather teachers' views on teaching of the Read Write Inc. Phonics programme and Ruth Miskin Training's CPD.

For each participating pupil, NFER will collect name, date of birth, UPN, class name, school name and the results of their Year 1 Phonics Screening Check completed in June 2022 from their school. In addition NFER will collect the pupil's ethnicity*, gender*, free school meal status, date started school and SEND status from the National Pupil Database (NPD).

The above datasets will enable NFER to undertake primary and secondary outcomes analyses for the research.

*considered as special category data

5 Who will personal data be shared with?

At the end of the evaluation, pupil data will be archived. NFER will share pseudonymised pupil data with EEF. The EEF archive is managed by FFT on behalf of EEF and hosted by the Office for National Statistics. More information can be found at: <https://educationendowmentfoundation.org.uk/projects-and-evaluation/evaluation/evaluation-guidance-and-resources/archiving-evaluation-data>

At this point EEF becomes the data controller. This will enable the EEF and other research teams to use the pseudonymised data as part of subsequent research through the ONS Approved Researcher Scheme. The Approved Researcher Scheme is used by the ONS to grant secure access to data that cannot be published openly, for statistical research purposes, as permitted by the Statistics and Registration Service Act 2007 (SRSA). This may also involve linking the data to the National Pupil Database or other datasets.

The online survey used to collect teachers' views is hosted and delivered by our third party provider, Questback. You can find their privacy notice here: <https://www.questback.com/data-privacy/>

Teachers' personal details and survey responses will be shared with the NFER team carrying out the overall evaluation of the Teaching and Leadership Innovation Fund, so that they can compare responses across projects being supported by the Fund. These details will not be shared with anyone else associated with the evaluation and all survey data will be anonymised in any reports.

6 Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data is stored or transferred outside of the EEA.

7 How long will personal data be retained?

Data collected for the project, will be stored securely in the NFER systems until the final report in this research project is published. This is currently expected to be March 2023. NFER will delete all personal data from its systems within one year of publication of this final report.

After three months from the completion of the study, all of the de-identified matched pupil data will be added to the EEF archive. The EEF archive is hosted by the Office for National Statistics (ONS) and managed by the EEF archive manager. This data is archived to allow for further research. At this point, EEF becomes fully responsible for the data (sole data controller) and the NFER are no longer the data controllers. Other research teams may use the de-identified data as part of subsequent research through the ONS Approved Researcher Scheme¹. The Approved Researcher Scheme is used by the ONS to grant secure access to data that cannot be published openly, for statistical research purposes, as permitted by the Statistics and Registration Service Act 2007 (SRSA).

8 How is the security of my data maintained?

The NFER have put in place appropriate measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. NFER has been certified to ISO27001 (GB17/872763) the internal standard for information security and holds Cyber Essentials Plus (IASME-CEP-004922). NFER operates Microsoft Windows Operating Systems and industry standard enterprise software such as databases and email, all managed to recognised industry standards with a full patching regime. All NFER laptops and mobile storage devices are encrypted and accessed with PIN-codes and strong passwords. Annual penetration tests are carried out by a CHECK-accredited supplier and remediation undertaken. We use a replicated disaster recovery service (RDRS) which allows the business to continue to operate in the event of failure. Any personal data which is shared with us is transferred using our secure portal and is encrypted in transit (HTTPS and TLS 1.2).

9 Can I stop my personal data being used?

School staff can withdraw from the project and/or from their data being used in the project at any time. Parents will be provided with a parent letter about the project and explaining how their child's

data will be collected, used and how they can withdraw from data sharing.

However, the NFER appreciates schools' and participants' support in collecting the data since it is very important for the validity of the results. If your school/you withdraw from the research, unless otherwise instructed, we will use any data we have collected in our analysis.

Under certain circumstances, you have the right:

- to request access to information that we hold about you (subject access request)
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (for example, permitting its storage but no further processing)
- to object to our processing
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

To exercise these rights, please contact our Compliance Officer, compliance@nfer.ac.uk

For more information about your rights with regard to your personal data, please refer to the ICO Website <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

10 Who can I contact about this project?

NFER is responsible for the day-to-day management of this project. Any queries please contact Alison Hale at ruthmiskin@nfer.ac.uk. Ruth Miskin Training can be contacted at admin@ruthmiskin.com.

If you have a concern about the way this project processes personal data, we request that you raise your concern with us or Ruth Miskin Training (see the details above). If you are still dissatisfied, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

11 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.