

EDUCATION: GUIDE TO EUROPEAN ORGANIZATIONS AND PROGRAMMES

Gill Holt and
Heledd Hayes

EPIC Europe
Education Policy
Information Centre

1996 Edition

National Foundation
for Educational Research

nfer

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Compiled by
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This publication is regularly updated and we should therefore be grateful for any suggestions of organizations and programmes for possible inclusion. We are grateful to all those who suggested amendments or additions for the new edition.

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THE EUROPEAN UNION

The Maastricht Treaty signed in 1992 established a European Union (EU) consisting of three 'pillars':

- the European Community (based on a revised version of the Treaty of Rome);
- cooperation between Member States on common foreign and security policies;
- cooperation between Member States in justice and home affairs.

The EU works through four main institutions:

- the Council of Ministers;
- the European Parliament;
- the Court of Justice;
- the Commission.

These institutions act jointly to make regulations, issue directives, take decisions, make recommendations and deliver opinions.

- *Regulations* are binding and directly applicable in all Member States.
- *Directives* are binding in terms of outcome, but Member States are free to decide the means of achieving the desired outcome.
- *Decisions* are binding on those to whom they are addressed.
- *Recommendations* and *Opinions* have no binding force.

Member States

Austria, Finland and Sweden joined the EU in 1995 bringing the number of Member States to 15:

Austria
Belgium
Denmark
Finland
France

Germany
Greece
Ireland
Italy
Luxembourg
Netherlands
Portugal
Spain
Sweden
United Kingdom.

In January 1994, the European Economic Area (EEA) Agreement came into force, extending the EC's Single Market to the then European Free Trade Association (EFTA) states. The agreement also involved closer cooperation in other fields, such as education. The current EEA States are Iceland, Liechtenstein and Norway.

European Commission

The Commission is the executive arm of the European Union and is divided into 24 Directorates-General. In the UK, the Commission has offices in London, Belfast, Cardiff, and Edinburgh. The London office has an information unit and a library.

The Commission now has a policy of decentralising the provision of information about the EU and is currently establishing national networks of information relays which can disseminate information effectively at a local level. These networks include, among others, the European Documentation Centres (page 16) and the Public Information Relay (page 126). An Education Relay is also planned.

Brussels: European Commission
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 299 1111
Fax: 00 32 2 237 7381

London: European Commission Representation in the UK
Jean Monnet House
8 Storey's Gate
London SW1P 3AT
England

Tel: 0171 973 1992

Fax: 0171 973 1900

Belfast: European Commission Representation in the UK
Windsor House
9-15 Bedford Street
Belfast BT2 7EG
Northern Ireland

Tel: 01232 240708

Fax: 01232 248241

Cardiff: European Commission Representation in the UK
4 Cathedral Road
Cardiff CF1 9SG
Wales

Tel: 01222 371631

Fax: 01222 395489

Edinburgh: European Commission Representation in the UK
9 Alva Street
Edinburgh EH2 4PH
Scotland

Tel: 0131 225 2058

Fax: 0131 226 4105

Education and Training and the European Community

Education was not originally included in the Treaty of Rome which established the European Economic Community; vocational training was included, since it was considered to contribute to the mobility of persons. Until 1993, collaboration between Member States in the field of general education depended on voluntary agreements. However, Article 126 of the Treaty of Maastricht amended the Treaty of Rome to bring education within the European Community's areas of competence. Legally speaking, when referring to Member States' joint activities in the fields of education and training, reference should be made to the EC rather than the EU.

In 1989, the Task Force: Human Resources, Education, Training and Youth was created to coordinate the activities of the Commission in the field of education. The Task Force has now become Directorate-General XXII (Education, Training and Youth).

European Commission
DGXXII Education Training and Youth
Rue de la Loi 200
1049 Brussels
Belgium

Tel: 00 32 2 296 1275

Fax: 00 32 2 296 4258

The European Commission encourages cooperation between Member States in the fields of education and training; it also supports and supplements their work. Community activities in education are aimed at developing the European Dimension in education, particularly through the teaching of foreign languages, the mobility of students and teachers, the recognition of qualifications and the exchange of information. National governments retain responsibility for the content of teaching and the organization of their own education systems.

Community Action Programmes

Community Action Programmes in the field of education and training have been simplified and rationalised into two new programmes, namely SOCRATES and LEONARDO DA VINCI.

SOCRATES is the new education programme and has three chapters. Chapter I deals with higher education and retains the title ERASMUS. Chapter II covers school education and adopts the title COMENIUS. Chapter III incorporates Horizontal Measures which supplement the Actions of Chapters I and II. The title LINGUA has been retained for Chapter III Action 1, which relates to the promotion of language skills. The EURYDICE and NARIC networks and the ARION programme have also been incorporated into Chapter III.

LEONARDO DA VINCI is the programme for vocational training. It replaces COMETT, EUROTECNET, FORCE and PETRA and incorporates some elements from the former LINGUA programme.

YOUTH FOR EUROPE III is the Community Action Programme designed for young people outside formal education and training structures.

EEA States participate in all Community Action Programmes and it is hoped that the Central and East European Countries (CEECs) will begin to participate in Programmes from 1997. The CEECs in question are Bulgaria, the Czech Republic, Hungary, Poland, Romania and Slovakia.

Community Initiatives

Community Initiatives are proposed by the European Commission and funded through the Structural Funds (see below). They are designed to address problems common to a number of countries or regions in the European Union and are intended to promote more balanced economic and social development.

Structural Funds

There are three structural funds: the European Social Fund (ESF); the European Regional Development Fund (ERDF); and the European Agricultural Guidance and Guarantee Fund (EAGGF).

The three Funds were reformed in 1988 to focus on five priority areas.

1. Promoting improvements in less developed regions
2. Assisting the development of regions in industrial decline
3. Combating long-term unemployment
4. Assisting workers to adapt to industrial change
5. Assisting the structural reform of agriculture and promoting the development of rural areas.

A sixth objective was introduced in 1995 to assist the new Nordic members.

6. Promoting the development of sparsely populated areas.

The European Social Fund allocates 80 per cent of its expenditure to training. Its main office is at the Commission in Brussels. The UK address is:

Department for Education and Employment
European Communities Branch
European Social Fund Unit
Level 1
236 Grays Inn Road
London WC1X 8HL
England

Tel: 0171 211 3000

Fax: 0171 211 4749

EUROPEAN COMMUNITY PROGRAMMES

ALPHA: Latin America Academic Training

Address: ALPHA Technical Assistance Office
CEETA
Rue Joseph II 36-4
1000 Brussels
Belgium
Tel: 00 32 2 219 04 53
Fax: 00 32 2 219 63 84

European Commission
Directorate for Latin America
ALFA Programme
Mrs Cristina Frutoso-Melo
SC 14 - 4/70
1049 Brussels
Belgium
Tel: 00 32 2 295 14 63
Fax: 00 32 2 299 10 10

Aim: To harmonise the level of development between Europe and Latin America by improving Latin America's scientific, academic and technological potential through cooperation in the field of higher education.

Activities: Setting up networks, student/postgraduate exchanges. Subprogrammes deal with cooperation in institutional management and with scientific and technological training. Priority is given to academic projects relating to economic and social sciences, company management, public services, environmental studies, regional integration, rural development, regional and urban planning, social and educational policy, medicine, engineering and economics.

ARION: Study Visits for Education Specialists

Address: ARION
SOCRATES Technical Assistance Office
Rue Montoyer 70
1040 Brussels
Belgium
Tel: 00 32 2 233 01 31/86
Fax: 00 32 2 233 01 50

UK Address: ARION
Central Bureau for Educational Visits and Exchanges
10 Spring Gardens
London SW1A 2BN
England
Tel: 0171 389 4648
Fax: 0171 389 4426

Set up: 1978 and incorporated into the SOCRATES programme (page 36) in 1995 as part of Chapter III Action 3.

Aim: The general aim of the SOCRATES programme in line with Article 126 of the Treaty of Maastricht is to contribute to the development of quality education and training and the creation of an open European area for cooperation on education. The programme has nine specific objectives which include fostering the exchange of information on education.

Activities: Arranges short study visits for small groups consisting of persons designated by education authorities (national, regional and local) and educational establishments in Member States of

the European Union and the European Economic Area. Current themes include: general study of primary and secondary education; the European dimension in the curriculum; teacher training; information technology in education and environmental education.

CEDEFOP: European Centre for the Development of Vocational Training

Addresses: Marinou Antipa 12
57001 Thessaloniki (Thermi)
Greece

Postal Address: CEDEFOP
P.O. Box 27-Finikas
55102 Thessaloniki (Kalamaria)
Greece

Tel: 00 30 31 49 01 11

Fax: 00 30 31 49 01 02

CEDEFOP
Avenue d' Auderghem 18-20
Postbus 327
1040 Brussels
Belgium

Tel: 00 32 2 230 19 78

Fax: 00 32 2 230 58 24

UK Address: CEDEFOP
Institute of Personnel and Development
IPD House
Camp Road
Wimbledon
London SW19 4UX
England

Tel: 0181 971 9000

0181 263 3280

Fax: 0181 263 3333

Set up: Originally set up in 1975 and incorporated into the LEONARDO DA VINCI programme in 1995 (Strand III Action III.3.b) (see page 27).

Aim: To conduct research into and develop vocational education and training in the EC.

Activities: Provides information and documentation services. Its documentary network covers all Member States of the EU. Its bibliographical database contains references to publications of many kinds dealing with vocational training, including legal documents, journal articles and books.

Information on database access arrangements are available from:

IRS/DIALTECH
Science Reference Information Service
25 Southampton Buildings
Chancery Lane
London WC2 1AW

Tel: 0171 323 7951
Fax: 0171 323 7930.

Organizes a programme of study visits for vocational training specialists under Strand III.3.b of the LEONARDO DA VINCI programme (see page 27).

Publications: Many documents, including *CEDEFOP Info*, the European Journal on Vocational Training, comparative handbooks on vocational training and the role of the social partners, on young migrants and other topics in EC countries and a thesaurus for vocational education.

COMENIUS: SOCRATES Programme Chapter II – School Education

Address: COMENIUS
European Commission
DGXXII Education, Training and Youth
Directorate A, Unit 1
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 296 12 39
Fax: 00 32 2 296 42 58

UK Address: Central Bureau for Educational Visits and
Exchanges
10 Spring Gardens
London SW1A 2BN
England
Tel: 0171 389 4723 (general enquiries)
0171 389 4789 (Action 1)
0171 389 4759 (Action 2)
0171 389 4620 (Action 3)
Fax: 0171 389 4426

Set up: 1995

Aim: The general aim of the SOCRATES programme in line with Article 126 of the Treaty of Maastricht is to contribute to the development of quality education and training and the creation of an open European area for cooperation on education. The programme has nine specific objectives which include the development of a European dimension in education at all levels and the development of contacts among pupils in the European Union. A full list of SOCRATES objectives can be found on page 37.

Activities:**Action 1: Partnerships between schools**

Encourages the establishment of partnerships between groups of at least three schools from three Member States, known as Multilateral School Partnerships (MSPs), and built around a European Education Project (EEP) which aims to develop one or more subjects of European interest through educational activities.

Action 2: Education of the children of migrant workers, occupational travellers, travellers and gypsies, intercultural education

Supports projects which promote the participation in schooling and the improved quality of education for children in the above groups. It also supports measures aimed at promoting intercultural education for all children. This Action is not currently open to unsolicited applications.

Action 3: Updating the skills of education staff

Supports transnational projects involving institutions and organizations responsible for updating and improving the skills of education staff. Projects must relate to the European Dimension in education or to raising levels of participation and achievement among pupils with specific educational needs.

COPERNICUS: Cooperation in Science and Technology with Central and Eastern Europe

Address: COPERNICUS
European Commission
DG XII
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 295 76 49
Fax: 00 32 2 299 47 43

UK Address: Office of Science and Technology
Department of Trade and Industry
Albany House
94-98 Petty France
London SW1H 9ST
England
Tel: 0171 271 2085
Fax: 0171 271 2143

Set up: 1992

Aim: To support cooperation in scientific and technological research between the EU and Central and Eastern Europe.

Activities: Funds research projects, fellowships and chairs in Central and Eastern Europe; establishes networks; and organizes seminars and conferences, and research projects.

CORDIS: Community Research and Development Information Service

Address: CORDIS Customer Service
BP 2373
1023 Luxembourg

Tel: 00 35 24 01 16 22 40

Fax: 00 35 24 01 16 22 48

Aim: To provide information on all research and technological development (RTD) activities of the EU.

Activities: Provides a range of databases related to EU RTD programmes including: RTD-Com documents (Commission documents); RTD-Programmes; RTD-Projects; RTD-News; RTD-Contacts; RTD-Partners (partner search service); RTD-Publications; RTD-Results. Access is free of charge on-line.

ERASMUS: SOCRATES Programme Chapter I – Higher Education

Address: ERASMUS
European Commission
DGXXII Education, Training and Youth
Directorate A, Unit 1
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 296 92 17
Fax: 00 32 2 299 41 53

**Contract
Enquiries:** Socrates Technical Assistance Office
Rue Montoyer 70
1040 Brussels
Belgium
Tel: 00 32 2 233 01 11
Fax: 00 32 2 233 01 50

UK Address: UK SOCRATES-ERASMUS Council
The University
Canterbury
Kent CT2 7PD
England
Tel: 01227 762712
Fax: 01227 762711

Set up: Originally set up in 1987 and incorporated into the SOCRATES programme as Chapter I (see page 37) in 1995.

Aim: The general aim of the SOCRATES programme in line with Article 126 of the Treaty of Maastricht is to 'contribute to the development of quality

education and training and the creation of an open European area for cooperation on education'. The programme has nine specific objectives which include: the development of a European dimension in education at all levels; the promotion of cooperation between institutions at all levels of education; the increase in student mobility; and the promotion of academic recognition of diplomas, periods of study and other qualifications. A full list of SOCRATES objectives can be found on page 37.

Activities:

All previous activities under the inter-university cooperation programmes have been incorporated into the new programme.

Action 1: Promotion of the European dimension in universities through transnational co-operation, especially the development of inter-university programmes.

Activities financed include study periods abroad; promotion of the **European credit transfer system (ECTS)**; joint development of curricula; mobility of teaching staff; and short intensive courses for students from several Member States.

Other eligible activities include the incorporation of curriculum material which promotes the European dimension (including distance education) and the learning of European Union languages as an integral part of studies. Joint ventures among groups of universities cooperating with community groups or partners from industry may also be financed.

ECTS aims to solve the problems of academic recognition still existing between Member States as regards courses and periods of study and intermediate and final examinations. The system will enable students who are following a higher education training course, or have completed one, to receive a credit for the training undertaken in another Member State.

Action 2: Student mobility

Grants are available for students studying in another Member State for a period of between three months (or one term) and one academic year.

EURES: European Employment Services

Address: EURES
European Commission
DG V - EURES
200 rue de la Loi
1049 Brussels
Belgium
Tel: 00 32 2 295 50 90
Fax: 00 32 2 299 05 08

UK Address: The Employment Service
Rockingham House
123 West Street
Sheffield S1 4ER
England
Written enquiries only

Set up: 1994

Aim: To facilitate the free movement of workers in the European Economic Area acting both as a European employment agency and as a forum for the exchange of information on the European labour market and the promotion of cooperation between the public employment services of the 17 countries which are members of the network.

Activities: Operates two databases, one containing job opportunities in the European Union, Iceland and Norway, the other information about the living and working conditions in these countries. Human network of 450 Euroadvisers,

including 16 operating in European universities participating on an experimental basis including in the UK: Bristol, Cambridge, Edinburgh, Heriot-Watt, and Manchester.

Individuals seeking jobs in Europe may contact their local job centre, which has access to information from the database.

EUROPEAN DOCUMENTATION CENTRES

Address: European Commission Representation in the United Kingdom
Jean Monnet House
8 Storey's Gate
London SW1P 3AT
England
Tel: 0171 973 1992
Fax: 0171 973 1900

The above office can provide a full list of the 45 European Documentation Centres (EDCs) established in the UK.

Set up: 1967

Aim: To stimulate the development of the study of Europe in academic institutions and provide an information service for the local academic community.

Activities: EDCs maintain a substantial collection of EC documentation, ranging from the texts of Community legislation to popular level explanatory publications. They also enjoy privileged access to EU databases.

EURYDICE: Education Policy Information Network

Address: EURYDICE European Unit
Rue d' Arlon 15
1050 Brussels
Belgium

Tel: 00 32 2 238 30 11

Fax: 00 32 2 230 65 62

UK Addresses: EPIC Europe/EURYDICE Unit
(for England, Wales and N Ireland)

NFER
The Mere
Upton Park
Slough
Berkshire SL1 2DQ
England

Tel: 01753 574123

Fax: 01753 531458

EURYDICE Unit (for Scotland)
Floor 1, Area B
Victoria Quay
Edinburgh EH6 6QQ
Scotland

Tel: 0131 244 5562

Fax: 0131 244 5581

Set up: Originally set up in 1980, the network was incorporated into Chapter III Action 3 of the SOCRATES programme in 1995.

Aim:

The general aim of the SOCRATES programme in line with Article 126 of the Treaty of Maastricht is to contribute to the development of quality education and training and the creation of an open European area for cooperation on education. The programme has nine specific objectives, which include fostering the exchange of information on education.

Activities:

Provides information, primarily for senior education policy-makers, on education systems and policy, reforms and innovation and the results of research in education. Prepares analyses, reports and summaries on priority subjects of common interest.

Publications:

Structures of the Education and Initial Training Systems in the European Union and others, including a series of briefing papers on education, and *EPIC Europe EUROFOCUS* (full list available on request).

HEALTH PROMOTION, EDUCATION AND TRAINING

Address: Health Promotion, Education and Training
European Commission
DG V/F/3 Public Health and Safety at Work
EUROFORUM 3 283
Rue Alcide de Gasperi
2920 Luxembourg
Tel: 00 35 24 30 13 30 07
Fax: 00 35 24 30 13 45 11/20 59

Set up: 1996 (to December 2000)

Aim: To encourage a 'health promotion' approach to Member States' health policies; to encourage the adoption of healthy lifestyles and behaviour; to promote awareness of risk factors and health improvement; to encourage intersectoral and multidisciplinary approaches to health promotion.

Activities: The Commission will support projects involving health promotion strategies and structures; specific prevention and health promotion measures; health information; health education; and vocational training in public health and health promotion.

**HELIOS: Handicapped People in Europe
Living Independently
in an Open Society**

Address: HELIOS
Avenue de Cortenbergh 79
1040 Brussels
Belgium
Tel: 00 32 2 738 06 24
Fax: 00 32 2 735 16 71

UK Addresses: Mrs Allison Touboulic
Department of Health
Social Care Group 6(B)
Room 333, Wellington House
133-155 Waterloo Road
London SE1 8UG
England
Tel: 0171 972 4128
Fax: 0171 972 4132

Set up: 1988

Aim: To promote the social and economic integration of, and equal opportunities for, all disabled people, especially by developing and improving exchange and information activities.

Activities: Funds projects on school integration as well as others on social and economic integration and a network of vocational training or rehabilitation centres. Cooperates in pre-secondary, further and higher education.

Supports networks to stimulate the exchange of ideas and knowledge throughout the EC. Maintains the computerised HANDYNET database of information for the disabled, which is accessible in the nine official Community languages. The coordination of national data in the UK is carried out at:

Disabled Living Foundation
380-384 Harrow Road
London W9 2HU
England

Tel: 0171 289 6111

Projects within HELIOS may be eligible for additional funding from the HORIZON Initiative (see page 47 for further details) under certain circumstances.

Publications: *HELIOS Flash* (a free bi-monthly newsletter available in English, French and German, in printed or braille form).

ISPO: Information Society Project Office

Address: ISPO Secretariat
BU 24 2/78 rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 296 88 00/89 00
Fax: 00 32 2 299 41 70/41 80
Freephone UK: 0800 962114

Set up: 1994

Aim: ISPO's objectives include creating an awareness of the potential impact of the information society and encouraging the optimal use of existing resources; acting as a forum for the exchange of ideas; and facilitating the setting up of international cooperation activities.

Activities: In charge of a number of Information Society-related projects, including the Global Inventory Project and the European Survey of projects and actions in the Member States. Provides information to target audiences including schools and cultural institutions. Operates a World Wide Web site (<http://www.ispo.ccc.be>).

JEAN MONNET: European Integration in University Studies

Address: JEAN MONNET
European Commission
DGX
Jean Monnet Project – Universities (T-120 3/83)
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 299 94 53
Fax: 00 32 2 296 31 06

Set up: 1990

Aim: To encourage wider knowledge of EU affairs and, especially, of the question of European integration by encouraging universities to adapt the content of their courses to take account of EU developments and strengthening the teaching and research capacity of universities in the sphere of European integration.

Activities: Provides funds on a co-financing basis for the establishment of European chairs at universities (that is, full-time teaching posts), as well as courses and European modules and research on European integration.

KALEIDOSCOPE

Address: DG X/D.1
KALEIDOSCOPE Scheme
102 rue de la Loi
1049 Brussels
Belgium
Tel: 00 32 2 299 92 78
Fax: 00 32 2 299 92 83

UK Addresses: European Commission Representation in the United Kingdom
Jean Monnet House
8 Storey's Gate
London SW1P 3AT
England
Tel: 0171 973 1992
Fax: 0171 973 1900

Aim: To improve knowledge and dissemination of culture and history of European peoples; encourage access and participation to culture; encourage European cooperation in the cultural field; encourage creativity and intercultural dialogue.

Activities: Support for events and projects jointly organized by cultural networks or by partnerships of organizations from at least three Member States, and which also involve participants from at least three Member States. Particular attention is given to the promotion of access to culture for people from a diversity of social and regional backgrounds, to projects contributing to lasting cooperation, to projects including measures of further training and to projects involving young people.

LEONARDO DA VINCI: Community Action Programme for Vocational Training

Address: LEONARDO DA VINCI
European Commission
DGXXII Education, Training and Youth
Directorate B 'Vocational Training Policy'
Rue de la Loi 200
1049 Brussels
Belgium
Fax: 00 32 2 295 57 23

LEONARDO DA VINCI
Technical Assistance Office
9 avenue de l'Astronomie
1210 Brussels
Belgium
Tel: 00 32 2 227 0100
Fax: 00 32 2 227 0101

UK Addresses: LEONARDO DA VINCI
National Coordination Unit
Central Bureau for Educational Visits and
Exchanges
10 Spring Gardens
London SW1A 2BN
England
Tel: 0171 389 4064/4389
Fax: 0171 389 4426
(Strands I.1.1.a, I.1.2.a, I.1.2.b, I.1.2.c, III.3.a)

LEONARDO DA VINCI
National Coordination Unit
Centre for Training Policy Studies
The University of Sheffield
1 Northumberland Road
Sheffield S1 0TT
England

Tel: 0114 282 6008

Fax: 0114 275 5682

**(Strands I.1.1.b, I.1.1.d, I.1.1.e, II.1.1.a,
II.1.1.b, II.1.1.d, II.1.2.c)**

Department for Education and Employment
Higher Education and Employment Division
Sanctuary Buildings
Great Smith Street
London SW1P 3BT
England

Tel: 0171 925 5306/5254

Fax: 0171 925 6985

(Strands II.1.1.c, II.1.2.a, II.1.2.b)

EC Education and Training Division
Department for Education and Employment
Room 513, Steel House
Tothill Street
London SW1H 9NF
England

Tel: 0171 273 5496

Fax: 0171 273 5475/5195

(Strands I.1.1.c, III.1.a, III.1.b, III.2.b)

EC Education and Training Division
Department for Education and Employment
Room N710
Moorfoot
Sheffield S1 4PQ
England

Tel: 0114 259 4258

Fax: 0114 259 4531

(Strand III.2.a)

UK National Liaison Officer
Department for Education and Employment
Room N706
Moorfoot
Sheffield S1 4PQ
England

Tel: 0114 259 4117

Fax: 0114 259 4531

(Strand III.3.b)

Set up:

In 1995 to replace existing Community programmes in the field of vocational training. Replaces COMETT, EUROTECNET, FORCE and PETRA, as well as part of the LINGUA programme and the IRIS network.

Aim:

The programme has a common framework of 19 specific objectives which include:

- giving all young people the opportunity for one or two years or more vocational training after completion of their compulsory education;
- encouraging specific vocational training measures for adults without adequate qualifications;

- developing the European dimension and encouraging language skills in vocational training;
- promoting lifelong learning and equal opportunities for all workers;
- improving the status of vocational qualifications;
- promoting the recognition of vocational qualifications.

Activities:

The programme covers all kinds of vocational training – initial vocational training including apprenticeships; continuing vocational training; lifelong learning; vocational guidance; and open and distance learning and training. Any organization in the public or private sector, regardless of size, legal status or type of activity is eligible to participate. Individuals cannot apply directly to participate in the programme but they can benefit from a proposal submitted by a promoting organization.

Strand I Support for the improvement of vocational training systems and arrangements in the Member States through transnational pilot projects and transnational exchanges and placements.

Many of the measures in Strand I are similar to those formerly covered by FORCE and PETRA.

I.1.1. Design and implementation of transnational pilot projects

- a. improving the quality of initial vocational training and the transition of young people to working life;
- b. improving the quality of the Member States' continuing vocational training arrangements;

- c. vocational information and guidance;
- d. promoting equal opportunities for men and women in vocational training;
- e. improving the quality of vocational training arrangements for those at a disadvantage in the labour market.

I.1.2 Transnational placement and exchange programmes for:

- a. young trainees (3 weeks to 9 months' duration);
- b. young workers (3 months to 12 months; and
- c. trainers (2 weeks to 8 weeks), focusing on the preparation of transnational training programmes.

Strand II Support for the improvement of vocational training measures including university/industry cooperation concerning public undertakings and workers.

Many Strand II measures are similar to those formerly undertaken within COMETT, EUROTECNET and FORCE.

II.1.1 Design and implementation of transnational pilot projects which concern:

- a. innovation in vocational training to keep pace with technological change;
- b. investment in continuing vocational training;
- c. university/industry cooperation for the transfer of technological innovation; and
- d. promoting equal opportunities for men and women.

II.1.2. Transnational placement and exchange programmes for:

- a. placement for university students and new graduates in undertakings (periods from 3 months to 12 months);
- b. exchanges of personnel between companies and universities and/or training organizations (periods from 2 – 12 weeks);
- c. people in charge of training (periods from 2 – 8 weeks), priority for small and medium-sized enterprises.

Strand III Support for the development of language skills, knowledge and the dissemination of innovation in the field of vocational training

III.1 Development of language skills

- a. Development and implementation of transnational pilot projects;
- b. Transnational exchange programmes (2 – 8 weeks) for instructors and tutors providing language training to companies.

III.2 Development of knowledge in the field of vocational training

- a. Surveys and analyses on particular themes;
- b. Exchange of comparable data by national statistical offices.

III.3 Development of the dissemination of innovations in the field of vocational training

- a. Multiplier-effect projects (intended to disseminate the results, methodologies and products arising from transnational pilot projects and transnational surveys and analyses);

- b. Transnational exchange programmes (study visits organized by CEDEFOP for decision makers, social partners, and managers and planners of vocational training policies and programmes).

**LINGUA: SOCRATES Chapter III Action 1
– Promotion of Language
Skills in the Community**

Address: LINGUA
European Commission
DGXXII Education, Training and Youth
Directorate A, Unit 1
Rue de la Loi 200
1049 Brussels
Belgium

Tel: 00 32 2 511 42 18

Fax: 00 32 2 513 43 76

UK Addresses: UK LINGUA Unit
Central Bureau for Educational Visits and
Exchanges
10 Spring Gardens
London SW1A 2BN
England

Tel: 0171 389 4852 (general Lingua enquiries)

Fax: 0171 389 4426

Scottish LINGUA Office
Central Bureau
3 Bruntsfield Crescent
Edinburgh EH10 4HD
Scotland

Tel: 0131 447 8024

Fax: 0131 452 8569

Northern Ireland LINGUA Office
Central Bureau
1 Chlorine Gardens
Belfast BT9 5DJ
Northern Ireland

Tel: 0232 664418

Fax: 0232 661275

Set up:

Originally set up in 1989, most elements are now incorporated into the SOCRATES programme as Chapter III Action 1. However, some elements of the original programme have been transferred to SOCRATES Chapter I ERASMUS and others to LEONARDO Strand III.1. See pages 12 and 30.

Aim:

The general aim of the SOCRATES programme in line with Article 126 of the Treaty of Maastricht is to 'contribute to the development of quality education and training and the creation of an open European area for cooperation in education'. The programme has nine specific objectives, which include the promotion of language skills in the Community. For a full list of the objectives of the SOCRATES programme see page 37.

Activities:

- Action A **Development of European Cooperation Programmes (ECPs)** by institutions responsible for the initial or continuing training of language teachers aiming to update, reinforce and expand language and teaching skills. From 1996/7 initial teacher training will also be included.
- Action B Immersion courses abroad for language teachers.
- Action C Assistantships abroad for future language teachers.
- Action D Development and exchange of curricula, production of new teaching material and improvement of methods and tools for the recognition of linguistic experience.
- Action E **Joint Educational Projects (JEPs)** for pupils.

PHARE: Poland–Hungary Assistance for Restructuring the Economy

Address: PHARE Information Unit
European Commission
DG1A External Relations
MO 34 3/80
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 299 14 44
00 32 2 299 16 00
Fax: 00 32 2 299 17 77

Set up: 1989

Aim: To assist the partner countries' restructuring efforts through the provision of technical assistance and grants, to the stage where they are ready to assume the obligations of membership of the European Union.

Activities: Areas of activity are very wide and priorities and programmes are largely defined by the partner country authorities, who also manage them. Continuing assistance is dependent on respect for democratic principles and transition to a market-based economy. One of many areas of priority is education, including TEMPUS (see page 40 for further details).

Initially set up to coordinate aid to Poland and Hungary, the programme currently also encompasses Bosnia-Herzegovina, Bulgaria, the

Czech Republic and Slovakia, Romania, Albania, Estonia, Latvia, Lithuania, Slovenia and the former Yugoslav republic of Macedonia.

The European Training Foundation (see page 40) coordinates the vocational training aspects of the PHARE and TACIS programmes.

SOCRATES: Community Action Programme for Schools and Higher Education

Address:

SOCRATES
European Commission
DGXXII Education, Training and Youth
Directorate A Unit 1
Rue de la Loi 200
1049 Brussels
Belgium

Tel: 00 32 2 295 83 82

Fax: 00 32 2 299 41 50

Contract Enquiries

Socrates Technical Assistance Office
Rue Montoyer 70
1040 Brussels
Belgium

Tel: 00 32 2 233 01 11

Fax: 00 32 2 233 01 50

UK Addresses:

Central Bureau for Educational Visits and
Exchanges
10 Spring Gardens
London SW1A 2BN
England

Tel: 0171 389 4723 (general enquiries)

Fax: 0171 389 4426

Department for Education and Employment
EC Education Policy Team
Caxton House
6-12 Tothill Street
London SW1H 9NF
England

Tel: 0171 273 5327

(SOCRATES general enquiries)

Tel: 0171 273 5022

(Chapter 3 Actions 2 and 3.5a)

See also separate entries for ARION, COMENIUS, ERASMUS, EURYDICE, LINGUA, NARIC.

Set up: 1995

Aim: The general aim in line with Article 126 of the Treaty of Maastricht is to 'contribute to the development of quality education and training and the creation of an open European area for cooperation in education'. The programme has nine specific objectives:

- i. to develop a European dimension in education at all levels;
- ii. to promote knowledge of the languages of the European Union and European Economic Area (EEA);
- iii. to promote cooperation between institutions at all levels of education;
- iv. to encourage the mobility of teachers;
- v. to encourage mobility for students;
- vi. to encourage contacts among pupils in the European Union;
- vii. to encourage the academic recognition of diplomas, periods of study and other qualifications;
- viii. to encourage open and distance education;
- ix. to foster exchanges of information and experience.

Activities : The SOCRATES programme is divided into three chapters each with its own specific actions:

Chapter I – Higher education (ERASMUS) see page 11

Chapter II – School education (COMENIUS) see page 7

Chapter III – Horizontal measures (measures which supplement the Actions of Chapters I and II and apply to all levels of education)

- Action 1 Promotion of language skills in the Community (LINGUA - see page 32)
- Action 2 Promotion of open and distance learning (ODL)
- Action 3 Promotion of exchange of information and experience
- i. Conferences and studies sponsored by the European Commission on priority themes (currently the problems of pupils leaving the education system without adequate preparation and methods for evaluating teaching quality).
 - ii. Exchange of information by the EURYDICE network (see page 17).
 - iii. Programme of study visits for education policymakers organized by ARION (see page 3).
 - iv. Exchange of information on academic qualifications by the NARIC network (see page 127).
 - v-a. Promotion of the European Dimension in adult education through AEPs (Adult Education Projects which involve institutions from at least three Member States).
 - v-b. Complementary measures including awareness raising and promotional activities for the whole SOCRATES programme.

TELEMATICS FOR EDUCATION AND TRAINING PROGRAMME

Address: Telematics for Education and Training Programme
European Commission
DGXIII - C3
Rue de la Loi 200 - BU29 - 6/05
1049 Brussels
Belgium

Tel: 00 32 2 296 34 88

Fax: 00 32 2 296 23 92

Set up: 1995 (replaced DELTA programme)

Aim: The Programme is one of 12 sub-programmes of the Telematics Applications Programme under the European Commission's Fourth Framework Programme for Research and Development. The Programme's aim is to exploit general telematics applications for the benefit of education and training.

Activities: The Programme's work plan lists 12 areas of activity including: telematics-based distributed services for tertiary level education and vocational training; telematics education and training services for home learners; telematics learning services for researchers and professional specialists and multi-media learning materials transfer.

TEMPUS: Trans-European Mobility Scheme for University Studies

Address: TEMPUS
European Training Foundation
Villa Gualino
Viale Settimio Severo 65
10133 Torino
Italy
Tel: 00 39 11 630 22 22
Fax: 00 39 11 630 22 00

UK Address: TEMPUS
Information Office
R & D Building
The University
Canterbury
Kent CT2 7PD
Tel: 01227 824067
Fax: 01227 823468

Set up: 1990

Aim: Is part of PHARE and TACIS, the EU's programme of aid for the restructuring of the countries of Central and Eastern Europe (see page 34 for further details). Training was identified as one of the priority areas for cooperation between the EU and the countries concerned and TEMPUS was designed as a response to their specific needs in higher education and training.

Activities: Joint European Projects which link universities and/or enterprises in Eastern European countries

with similar bodies in at least two EU Member States; mobility grants for teachers, students, administrative staff and industry personnel; complementary activities for universities, enterprises and individuals. The PHARE programme currently covers Bulgaria, the Czech and Slovak Republics, Hungary, Poland, Romania, Albania, Estonia, Latvia, Lithuania and Slovenia. The TACIS programme involves Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Mongolia, Russian Federation, Tajikistan, Turkmenistan, Ukraine and Uzbekistan.

For the G24 group of countries, the European Commission has promised to provide coordination with all non-EU countries operating programmes similar to TEMPUS and with any national programmes run by EU Member States. EU funding is restricted to activities involving both EU Member States and the named eligible countries. The G24 group includes EU Member States, the EEA countries, Australia, Canada, Cyprus and Malta, Japan, New Zealand, Turkey and the United States.

Technical assistance for the TEMPUS programme is provided by the **European Training Foundation**. The Foundation's aim is to contribute to the development of the vocational training systems of the countries of Central and Eastern Europe and of the former Soviet Union. It carries out surveys and analyses of the training situation and training needs in its partner countries; sets up networks, organizes meetings and supports cooperation programmes. Also assists in the implementation of actions under PHARE (see page 34) and TACIS.

YOUTH FOR EUROPE

Address: Youth for Europe
European Commission
DGXXII
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 295 99 81
Fax: 00 32 2 299 41 58

UK Address: Youth for Europe
Youth Exchange Centre
British Council
10 Spring Gardens
London SW1A 2BN
England
Tel: 0171 389 4030
Fax: 0171 389 4033

Set up: Originally set up in 1988

Aim: To enable young people aged 15-25 to take part in a wide range of exchange activities; other youth initiatives; and short-term voluntary service.

Activities: Programmes for groups of young people outside school and training activities; short study visits and European training for youth workers.

EUROPEAN COMMISSION INITIATIVES

ADAPT: Adapting to Industrial Change

Address: Hugh Quigley
European Commission
DG V Employment, Industrial Relations and Social
Affairs
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 32 2 295 63 58
Fax: 00 32 2 296 97 70

**General
Information:** Jill Lovejoy
Department for Education and Employment
European Communities Branch
European Social Fund Unit, Level 1
236 Grays Inn Road
London WC1X 8HL
England
Tel: 0171 211 4747
Fax: 0171 211 4749

Applications: Adapt Support Unit
Priestley House
28-34 Albert Street
Birmingham B4 7UD
England
Tel: 0121 616 3670
Fax: 0121 616 3680

Set up: 1995

Aim: To help accelerate the adaptation of the workforce to industrial change; to increase competitiveness in industry and commerce; to prevent unemployment by improving qualifications; and to accelerate job creation.

Activities: Measures supported by ADAPT include the provision of training, counselling and guidance; the creation of networks to analyse labour market trends, training and cooperation related to new fields of economic activity; the adaptation of support structures and systems; the provision and dissemination of information and awareness raising activities. All ADAPT projects must involve transnational partnerships.

Publications: *ADAPT News* (quarterly newsletter).

EMPLOYMENT

Address: Hugh Quigley
European Commission
DG V
Rue de la Loi 200
1049 Brussels
Belgium
Tel: 00 322 295 6358
Fax: 00 322 296 9770

General Information: Jill Lovejoy
Employment Department
European Social Fund Unit
Level 1
236 Grays Inn Road
London WC1X 8HL
England
Tel: 0171 211 4710
Fax: 0171 211 4749

Applications: EMPLOYMENT Support Unit
Priestley House
28-34 Albert Street
Birmingham B4 7UD
England
Tel: 0121 616 1010
Fax: 0121 616 3680

Set up: 1994

Aims:

Employment is a Community Initiative which targets groups facing specific difficulties in the employment market. The Initiative has three strands, each addressing a different target group:

NOW – aims to improve equal opportunities for women with regard to employment, mainly through measures concerning training and access to high technology and management jobs.

HORIZON – aims to facilitate access to the employment market for disabled and disadvantaged people and at-risk groups such as drug addicts, those on the fringes of society, isolated and homeless people, immigrants, refugees, travellers, convicts and former convicts and the long-term unemployed.

YOUTHSTART – aims to encourage the integration into the labour market of young people aged 16-20, in particular those without basic training or qualifications.

Activities:

Supports transnational pilot actions which: test innovative approaches to vocational employment; encourage the exchange of expertise between Member States; disseminate models of good practice; and complement actions supported through other EC programmes.

In Great Britain, the Operational Programme (OP) sets out four categories of actions eligible under each strand of EMPLOYMENT. These are:

- (i) the development of training, guidance, counselling and employment systems;
- (ii) the delivery of training;
- (iii) job creation and support for the start-up of new businesses and cooperatives;
- (iv) information dissemination and awareness actions.

Publications:

EMPLOYMENT Focus (quarterly newsletter) and *EMPLOYMENT GB Project Directory 1995-1997*.

EUROPEAN PROGRAMMES (NON-EC)

**CORDEE: Cooperation for Reinforcing
the Development of Education
in Europe**

Address:

CORDEE
Education Sector
UNESCO
7 Place de Fontenoy
75352 Paris 07-SP
France

Tel: 00 33 14 56 80 875

Fax: 00 33 14 06 59 405

Set up:

1991

Aim:

To coordinate and disseminate information on UNESCO's educational activities in Europe, particularly those aimed at reinforcing cooperation with Central and Eastern European countries.

Activities:

CORDEE is not a separate programme or organization but rather an initiative which aims to group together various national and regional activities in the fields of pre-university and adult education into a coordinated framework of action.

Publications:

CORDEE Newsletter.

JUPITER: Joint Universities and Polytechnics Industrial Technology Education and Research

Address: JUPITER Consortium Ltd
93 Hampton Road
Hampton Hill
Middlesex TW12 1JQ
England
Tel: 0181 977 9033
Fax: 0181 943 3763

Set up: 1985

Aim: To provide industry with information on advanced updating courses in selected leading-edge areas of technology which are crucial to Europe's competitive advantage. The JUPITER Consortium was established with government support as a non-profit making company to provide management information and knowledge of course availability and quality to JUPITER members, thus enabling them to improve staff training.

Activities: Identifies gaps in existing course provision and helps fill these gaps to ensure that vital areas of technology training are covered. Advises industry and academia on the skills and management training necessitated by new technology applications. Organizes conferences and seminars.

KNOW HOW FUND

Address: Know How Fund
Joint Assistance Unit (CE) (for Central and Eastern Europe)
Joint Assistance Unit (E) (for former Soviet Union)
Foreign and Commonwealth Office
Old Admiralty Building
Whitehall
London SW1A 2AF
England
Tel: 0171 270 3012
Fax: 0171 270 2944/2164

Set up: 1989

Aim: To provide bilateral technical assistance to Central and Eastern Europe and the former Soviet Union. Launched when the Polish Government committed itself to power-sharing, it is the British programme to help establish a framework of democratic institutions and to support the transition to a market economy. It now covers 23 countries.

Activities: Concentrates on enhancing policy capability and institution-building in key transitional sectors. Activities include help in banking and financial services, food production and distribution, management education and training, local government and industrial restructuring and small business development. Aims to promote British private-sector involvement in the region and the emergence of democratic institutions.

LANGCRED: Language Credits and Credibility

Address: LangCred
c/o Sue Garden
Sector Liaison Manager
City & Guilds
1 Giltspur Street
London EC1A 9DD
England
Tel: 0171 294 2636
Fax: 0171 294 2415

Set up: 1990

Aim: To define standards and to collect and collate information on language qualifications, language examinations and language learning materials in ten official languages of the European Union. To establish a database which will be a transparent and authoritative framework for mapping the levels of language proficiency currently used by organizations within the EU.

Activities: The founding institutes, the City and Guilds of London Institute and the Dutch National Institute for Educational Measurement (CITO), have found 13 partners in EU countries and formed an international consortium of national educational, assessment and governmental organizations in order to assemble language qualifications and learning materials into a standardised framework. There is a second version of the database, which comprises entries at five levels of competence and in nine areas of work.

ORTELIUS: Database on Higher Education in Europe

Address: ORTELIUS
Conorzio per una Banca Dati sull'Istruzione
Superiore in Europa
Via dell'Agnolo 87
50122 Florence
Italy
Tel: 00 39 55 234 1514
Fax: 00 39 55 234 1516

UK Addresses: National Foundation for Educational Research in
England and Wales
EPIC Europe
The Mere
Upton Park
Slough SL1 2DQ
England
Tel: 01753 574123
Fax: 01753 531458

Enquiries: ECCTIS 2000 Ltd
Oriel House
Oriel Road
Cheltenham
Gloucestershire GL50 1XP
England
Tel: 01242 252627
Fax: 01242 258600

Set up: 1993. Pilot phase concludes with official launch
on 31 October 1996.

Aim: To supply information on higher education in Europe and thereby help promote mobility.

Activities: Maintains a database on higher education in Europe, describing the education systems of the 15 Member States of the EU, individual higher education institutions and courses. A network of National Partners in Member States collects and updates the information. The UK Partners are the NFER and ECCTIS 2000 Ltd. The service will be available only to subscribers.

PLUTO: Teacher Education in Europe Network

Address: PLUTO Network
c/o International Office
Manchester Metropolitan University
Faculty of Community Studies, Law and Education
799 Wilmslow Road
Didsbury
Manchester M20 2RR
England
Tel: 0161 247 2332
Fax: 0161 247 6821

Set up: 1989

Aim: To provide facilities to enable collaborative distance learning and to explore the effects of new communications technologies on teacher-pupil relationships.

Activities: PLUTO is a network of teacher training institutions in Europe. It works closely with major inter-governmental organizations in developing training courses and materials to enable schools to work in the area of telecommunications. With support from the TEMPUS programme (see page 40 for further details), PLUTO has developed in Central and Eastern Europe as well as Western Europe.

TRACE: Higher Education Information System

Address: TRACE
International Association of Universities
Rue Miollis 1
75732 Paris 15
France
Tel: 00 33 1 45 68 26 12
Fax: 00 33 1 47 34 76 05

Set up: 1989

Aims: To establish a decentralised, computerised information network giving easy access to reliable and comparable data on higher education systems and institutions on a worldwide basis; to provide a link between existing and future databases concerned with academic exchange, student mobility and evaluation/recognition of qualifications.

Activities: Information on higher education systems, institutions and qualifications is collected by national or regional organizations representing higher education institutions, processed by them and integrated into an international database by the coordinating agency, the International Association of Universities in Paris. Access to the data is by CD-ROM and Internet.

Full membership implies substantive contribution and is only given to bodies which can provide for the collection, processing and distribution of data. Associate or affiliate membership may be granted to other organizations.

EUROPEAN ORGANIZATIONS

ACA: Academic Cooperation Association

Address:

ACA
Rue d'Egmont 15
1000 Brussels
Belgium

Tel: 00 32 2 513 22 41

Fax: 00 32 2 513 17 76

Set up:

1993

Aims:

The ACA is an independent European organization dedicated to the support, improvement, management and analysis of academic cooperation within Europe and between Europe and other parts of the world.

Activities:

Management of major programmes and international cooperation projects; research, evaluation, analysis and quality assurance in international higher education cooperation and academic exchanges; strengthening cooperation and exchange of information with and between a network of national agencies and other international organizations.

The members of ACA are major national agencies from 12 Western European countries including the British Council. In addition, ACA has 10 international Associate members.

AEDE: European Association of Teachers

Addresses: Secrétariat général AEDE
Koningsholster 64
6573 VV Beek-Ubbergen
Netherlands

UK Section: Miss Mary Duce
European Association of Teachers
20 Brookfield
Highgate West Hill
London N6 6AS
England
Tel: 0181 340 9136
Fax 0171 284 3748

Set up: 1956

Aim: To develop among teachers an understanding of the problems of European unification and to disseminate among teachers information to assist their educational work about Europe, including knowledge of European peoples and their civilisations. There are 16 national sections. The UK section was established in 1962.

Activities: In addition to maintaining links with the other national sections, the UK section organizes courses, conferences and study tours for teachers; it represents teachers of European studies on the Council of Subject Teaching Associations (COSTA) and promotes teaching about Europe across the curriculum; it provides the syllabuses leading to the EAT/UK Certificates of Basic European Knowledge (Levels 1 and 2); and offers a partnership finding service for schools throughout Europe.

Publications:

The European Teacher (annual journal), regular newsletters and booklets providing teaching material, e.g., *European Awareness in the Primary/Lower Secondary School* (updated 1995), *Introducing Europe*, *The Teaching Profession in Europe* and *European Educational Exchanges: a Manual*.

AETI: Arts Education Training Initiative

Address: AETI
European Commission
DG XXII
Mme L Anastopoulos
Direction A, Unit 3
Rue de la Loi 200
1049 Bruxelles
Belgium
Tel: 00 32 2 299 11 11
Fax: 00 32 2 296 86 02

Set up: 1994

Aim: To encourage transnational cooperation between post-secondary institutions which provide education and training in the arts with a view to increasing the quality and quantity of provision in the field; to develop creative and innovative learning techniques and an interdisciplinary approach to arts teaching; to promote a social and economic dimension to arts education and training and to strengthen links with the world of work.

Activities: Encourages the setting up of arts projects and events in which educational aspects and particularly the practical and creative dimensions play an integral part. Limited financial support is available for arts institutions participating in transnational pilot projects.

Publications: Various documents on the subject of arts education and training in Europe. A detailed list is available on request.

ARCHI-MED: European Network for Adult Training

Address: Mme Elke Westenberger
Archi-Med
Villa Bianchi
Avenue Vérani
06100 Nice
France
Tel: 00 33 93 53 82 01
Fax: 00 33 93 53 28 96

Set up: 1991

Aims: To provide a transnational dimension to adult training activities and to develop adult training programmes within the framework of Community Action Programmes and Community Initiatives.

Activities: Organizes training courses and video-conferences; exchanges information and expertise; responds to calls for tender for relevant programmes and initiatives. Currently establishing a database of member organizations' activities. Has members in eight EU countries and is seeking to expand its membership in the UK.

ASSOCIATION OF EUROPEAN UNIVERSITIES

Address: Association of European Universities
Rue du Conseil Général 10
1211 Geneva 4
Switzerland

Tel: 00 41 22 32 92 644

Fax: 00 41 22 32 92 821

Set up: 1959 (formerly the Standing Conference of Rectors, Presidents and Vice-Chancellors of the European Universities).

Aim: To provide a forum for intra-European discussions on academic policy and the strategic development of universities, including their role within European society; to defend the university's point of view in governmental and other circles concerned with higher education in Europe.

Activities: The Copernicus programme, which promotes environmental education and research; the Columbus programme, a joint European-Latin American programme on institutional development; the European University-Industry Forum, co-sponsored by the European Roundtable of Industrialists; the writing of a four-volume series on the *History of the University in Europe*; the Institutional Evaluation Programme, which helps universities assess the main elements influencing the dynamics of their institutional development. The Association of European Universities also organizes general assemblies of European universities every four years, biannual conferences and training seminars, as well as *ad hoc* seminars.

ATEE: Association for Teacher Education in Europe

Address: Ms M Montané
Association for Teacher Education in Europe
Rue de la Concorde 60
1050 Brussels
Belgium

Tel: 00 32 2 540 97 81

Fax: 00 32 2 514 11 72

Set up: 1976

Aim: To establish closer links between teacher education institutions and those responsible for teacher education throughout Europe. In particular, it aims to: facilitate comparison between different concepts of teacher education and the changes taking place; create direct contacts between teacher education institutions with a view to encouraging exchanges; stimulate a general debate on the interaction between change and innovation; contribute to information about innovations in teaching techniques; collaborate with relevant international organizations.

Activities: Arranges annual conferences, sets up working groups, carries out consultancy work and is involved in many programmes designed to stimulate East-West cooperation and activities related to the introduction of the European dimension in teacher training.

Publications: *The European Journal of Teacher Education*, a regular newsletter, conference publications and other occasional publications.

CIDREE: Consortium of Institutions for Development and Research in Education in Europe

Address: Marion Hume
CIDREE Secretariat
Scottish Consultative Council on the Curriculum
Northern College of Education
Gardyne Road
Broughty Ferry
Dundee DD5 1NY
Scotland
Tel: 01382 455053
Fax: 01382 455046

Set up: 1990

Aim: To develop and disseminate the most advanced knowledge in the field of education in Europe in order to improve the quality of education in member countries.

Activities: Encourages collaborative projects between its member institutions and provides means for the dissemination and exchange of information. Only institutes that are in charge of curriculum development and/or educational research in a European country are eligible for membership. UK members include the Northern Ireland Council for the Curriculum, Examinations and Assessment, the Scottish Consultative Council on the Curriculum, the Scottish Council for Research in Education, the National Foundation for Educational Research and the School Curriculum and Assessment Authority.

Publications: *CIDREE Brief* (quarterly); various reports and volumes published throughout the year. A list is available from the Secretariat.

COUNCIL OF EUROPE

Address: Council of Europe
67075 Strasbourg Cedex
France
Tel: 00 33 88 41 20 00
Fax: 00 33 88 41 27 81/82/83

Set up: 1949

Aim: Its three main aims are to protect and strengthen pluralist democracy and human rights, to seek solutions to the problems facing society and to promote the emergence of a genuine European cultural identity. Membership, currently 39 Member States, is open to any European state which guarantees human rights and fundamental freedoms.

Activities: The Council's main areas of activity are: human rights, the media and communication, social and economic affairs, health, management of space and the natural world, local democracy, legal cooperation and youth as well as education, culture, heritage and sport. The latter area has many different sections, including the EUDISED database (see page 84 for further details). The Documentation Centre for Education in Europe and the School Education Division are both at the above address.

One Council priority is the promotion of a European dimension in education. Its current programme includes two major projects: the European dimension of secondary education

and modern languages for European citizenship. A bursary scheme enables teachers to attend short in-service training courses in another European country. The Council also runs an annual European Schools' Day competition.

Publications: *FORUM* (quarterly journal issued in English, French, German and Italian). Details of numerous other publications are available from the above address.

**ECCE: European Centre for
Community Education**

Address: Friedrech W Seibel
Finkenherd 4
56075 Koblenz
Germany

Tel: 00 49 261 566 17

Fax 00 49 261 569 53

Set up: 1985

Aim: To further the concept of Europe as a social community through the promotion of activities which will facilitate the comparison of existing models and the possible development of new models of community education. Community education covers areas of social work, community work, youth work, work with disadvantaged people and other related educational activities.

Activities: Organizes exchanges, provides training and develops networks for the exchange of information and ideas.

ECHA: European Council for High Ability

Address: European Council for High Ability
Bildung und Begabung e. V.
Wissenschaftszentrum
PO Box 20 14 48
53144 Bonn
Germany

Tel: 00 49 22 83 02 266

Fax: 00 49 22 83 02 270

UK Addresses: Johanna M Raffan
National Association for Able Children in
Education (NACE)
Park Campus
Boughton Green Road
Northampton NN2 7AL
England

Tel: 01604 27743

Fax: 01604 482106

Dr Tony Crocker
Cheltenham and Gloucester College of Higher
Education
PO Box 220
The Park Campus
Cheltenham
Gloucester GL50 2QF
England

Tel: 01242 532852

Fax: 01242 532877

Set up: 1987

Aim: To advance the study and development of potential excellence in people.

Activities: ECHA acts as a communications network to promote the exchange of information among people interested in high ability: educators, researchers, psychologists, parents and the highly able. It arranges a biennial international conference in different countries and other symposiums and workshops.

In conjunction with the University of Nijmegen, Netherlands, it offers a two-year Advanced Diploma in the Education of the Highly Able. Further details are available from:

Prof Dr Franz J Mönks
University of Nijmegen
PO Box 9104
6500 HE Nijmegen
Netherlands

Tel: 00 31 806 12 526
Fax: 00 31 806 15 480

Publications: *ECHA News* (quarterly newsletter), *High Ability Studies* (twice yearly) and other occasional publications.

ECNAIS: European Council of National Associations of Independent Schools

Address: K P Ahlmann Oleson
ECNAIS
Yapanvej 36
4200 Slagelse
Denmark

Tel: 00 45 53 53 18 45
Fax: 00 45 53 53 25 88

Set up: 1988

Aims: To promote the interests of all kinds of independent education.

Activities: Collects and distributes to its members, information from the EU, Council of Europe and other organizations. Promotes the European Dimension in independent schools and provides information on exchanges of pupils and teachers. Works in Eastern Europe to promote the rights of parents for freedom of choice in education.

EERA: European Educational Research Association

Address: European Educational Research Association
c/o SCRE
15 St John Street
Edinburgh EH8 8JR
Scotland

Tel: 0131 557 2944
Fax: 0131 556 9454

Set up: 1994

Aim: To encourage collaboration amongst European educational researchers; to promote communication between educational researchers and international governmental organizations such as the EU, Council of Europe, OECD and UNESCO; to improve communication between educational research institutes; and to disseminate the findings of educational research, highlighting their contribution to policy and practice.

Activities: Organizes conferences, publishes research journal and newsletter.

Publications: *EERA Bulletin, Educational Research and Evaluation.*

EFECOT: European Federation for the Education of the Children of Occupational Travellers

Address

EFECOT
17 rue Guimard
1040 Brussels
Belgium

Tel: 00 32 2 502 54 99

Fax: 00 32 2 502 34 94

Set up:

1988

Aims:

To raise awareness of the problems associated with the education of the children of occupational travellers.

Activities:

Educational actions and projects to optimise the education of children of occupational travellers

Publications:

Newsline Magazine (issued every three to four months); *Information Pack* (quarterly); several reports on actions and videos.

**ENIRDEM: European Network for
Improving Research and
Development in Educational
Management**

Address: The Board of ENIRDEM changes annually. For the academic year 1995/96 the following apply:

Ms Cristen Jourdet (Chairperson)
Senior Executive Officer
Ministry of Education
PO Box 8119 Dep
0032 Oslo
Norway

Tel: 00 47 22 34 76 48
Fax: 00 47 22 34 27 15

UK Address: Ms Anne Gold (Board Member)
Lecturer
Institute of Education
University of London
55 Gordon Square
London WC1H 0NU
England

Tel: 0171 612 6422
Fax: 0171 612 6366

Set up: 1992

Aim: To facilitate collaboration in educational management research and development throughout Europe; to encourage the mobility of those working in the field; to disseminate and exchange information; and to coordinate related European networks and associations.

Activities: Organizes annual conferences in September.

**ERYICA: European Youth Information
and Counselling Agency**

Address:

ERYICA
101 quai Branly
75740 Paris Cedex 15
France

Tel: 00 33 14 44 91 326

Fax: 00 33 14 06 50 261

UK Addresses:

England and Wales National Youth Agency
17-23 Albion Street
Leicester
LE1 6GD
England

Tel: 0116 285 6789

Fax: 0116 247 1043

Northern Ireland Youth Council for Northern
Ireland
Lamont House
Purdy's Lane
Belfast BT8 4TA
Northern Ireland

Tel: 01232 643882

Fax: 01232 643874

Scotland Scottish Community
Education Council
9 Haymarket Terrace
Edinburgh EH12 5EZ
Scotland

Tel: 0131 313 2488

Fax: 0131 313 6800

Set up: 1986

Aim: To promote European cooperation in the field of generalist youth information and counselling.

Activities: Offers professional exchanges (methods, materials, staff), study visits and training courses and operates exchanges between countries of information needed by young people.

ESHA: European Secondary Heads Association

Address: General Secretary
ESHA
Zonneweeldelaan 17/1
3600 Ghent
Belgium
Tel: 00 32 89 35 04 07
Fax: 00 32 89 30 39 34
00 32 89 35 10 74

Set up: 1988

Aim: To raise awareness amongst all head teachers, teachers and pupils of secondary schools throughout the EU of their European identity by improving their knowledge of its historical, cultural, economic and social aspects, and encouraging participation in European education programmes.

Activities: Arranges conferences, study exchanges, school links and educational projects.

Publications: *ESHA Bulletin*, conference reports, *Vademecum* for head teachers.

**ETUCE: European Trade Union
Committee for Education**

Address: CSEE/ETUCE
Boulevard E Jacqmain 155
8 ième étage
1210 Brussels
Belgium
Tel: 00 32 22 24 06 91/92
Fax: 00 32 22 24 06 94

Set up: 1975

Aim: To represent the interests of trade unions for teachers and education employees throughout Europe.

Activities: Disseminates information and promotes the use of EC programmes and resources among national member organizations.

Publications: *ETUCE Bulletin; ETUCE Newsletter.*

EUDAT: European Association for the Development of Databases on Education and Training

Address: EUDAT
Centre INFFO
Mr Patrick Kessel/Mr Gérard Gobert
Tour Europe - Cedex 07
92049 Paris La Défense
France

Tel: 00 33 1 41 25 22 22

Fax: 00 33 1 47 73 74 20

Set up: 1989

Aim: To effect easier access to information on education and training opportunities; to preserve and develop the variety of such opportunities; to encourage the EU and its Member States to attach priority importance to guaranteeing education and training and equal opportunities for all citizens.

Activities: Is working towards: defining data standards for communication between databases; providing support in establishing a multilingual thesaurus; analysing requests for information concerning the free movement of persons within the EU; encouraging the idea of large-scale marketing operations for databases; compiling and updating a European directory of databases on education and training; establishing a CD-ROM for all databases in the EU; establishing contact points in each of the Member States where advice can

be given to foreign companies and organizations seeking partners; and assisting in the technical and organizational preparations for study visits for professionals in the field.

Works closely with the European Commission and CEDEFOP (see page 5 for further details).

EUDISED: European Documentation and Information System for Education

Address: EUDISED
Council of Europe
67075 Strasbourg Cedex
France
Tel: 00 33 88 41 20 00
Fax: 00 33 88 41 27 88

UK Address: Mrs Janet May-Bowles
National Foundation for Educational Research
The Mere
Upton Park
Slough SL1 2DQ
England
Tel: 01753 574123
Fax: 01753 691632

Set up: 1968

Aim: To increase awareness of research projects being undertaken in the field of education on a trans-European basis. It is part of the Council of Europe (see page 69).

Activities: Maintains a database containing abstracts in English, French or German on educational research in 24 European countries. The database has recently been made available on the Internet (<http://linux.bdp.fi.it/eudi.html>). Online access is via the European Space Agency's Information Retrieval Service.

For information about online access (not working documents), contact:

IRS DIALTECH
Science Reference Information Service
25 Southampton Buildings
Chancery Lane
London WC2A 1AX
England

Tel: 0171 323 7951

or

ESA-IRS
Via Galileo Galilei
00044 Frascati
Italy

Tel: 00 39 6 94 18 01.

Publications:

EUDISED Multilingual Thesaurus (available in nine languages) for indexing educational information. *EUDISED R & D Bulletin* (quarterly reports).

EURASHE: European Association of Institutions in Higher Education

Address: EURASHE
Meersstraat 128
9000 Ghent
Belgium
Tel: 00 32 9 244 05 90
Fax: 00 32 9 244 05 91

Set up: 1990

Aim: To promote cooperation between non-university higher education institutions and to defend their interests at the international level. It has national member organizations in many European countries.

Activities: Specific areas of interest currently include quality assessment, organization of the academic year, staff mobility and higher education/industry links.

EUROPACE 2000

Address: EUROPACE 2000
Celestijnenlaan 200A
3001 Heverlee
Belgium
Tel: 00 32 16 32 75 73
Fax: 00 32 16 32 79 95

Aim: To promote the use of telematics in higher education.

Activities: Trans-European network of universities and other higher education institutions for telematics-assisted higher education. Operates and manages the network; produces learning materials.

EUROPEAN ACCESS NETWORK

Address: Maggie Woodrow
European Access Network
International Education Office
University of Westminster
74a Great Portland Street
London W1N 5AL
England
Tel: 0171 636 1702
Fax: 0171 911 5132

Set up: 1991

Aim: To encourage an expansion in access to higher education in Europe for those who are under-represented for such reasons as gender, ethnic origin, age, disability, employment status, income level, family background and training, geographical location or educational disadvantage.

Activities: Has set up a network of contacts in most European countries and maintains information on access policies in these countries. Undertakes research and holds annual conferences.

Publications: Newsletters and other publications: details available on request.

EUROPEAN ASSOCIATION OF DISTANCE TEACHING UNIVERSITIES

Address: European Association of Distance Teaching
Universities
Postbus 2960
6401 DL Heerlen
Netherlands

Tel: 00 31 455 76 22 14

Fax: 00 31 455 74 14 73

Set up: 1987

Aim: To promote distance higher education, to support bilateral and multilateral contacts between teachers, to support cooperation in research, course development, course and credit transfer and to develop new methods.

Activities: Organizes projects to promote the above aims.

EUROPEAN BUREAU FOR LESSER USED LANGUAGES

Addresses: European Bureau for Lesser Used Languages
Head Office
10 Sráid Haiste Iocht
Dublin 2
Ireland
Tel: 00 35 31 66 12 205
Fax: 00 35 31 67 66 840

European Bureau for Lesser Used Languages
Information Centre
Rue St Josse 49-51
1210 Brussels
Belgium
Tel: 00 32 2 218 25 90
Fax: 00 32 2 218 19 74

Set up: 1982

Aim: To conserve and promote the lesser used autochthonous languages of the EU, together with their associated cultures.

Activities: Works to implement its aim by obtaining legal and political support for the various languages; facilitating an exchange of information and experiences among promoters of lesser used languages; seeking financial and other assistance for practical projects; and establishing services and structures of benefit to those using and promoting these languages.

One project is the **MERCATOR** programme, which aims to collect data and increase knowledge about the minority languages. It is based at three centres, which cooperate as an informal network, each with its thematic specialisation. The centre for education is at:

Mercator-Education
Fryske Akademy
Postbus 54
8900 AB Ljouwert/Leenwarden
Netherlands

Tel: 00 31 581 31 414

Fax: 00 31 581 31 409

In collaboration with the European Commission, the Bureau runs a study visits programme for teacher trainers, researchers, journalists and other multipliers.

Publications:

Contact Bulletin (available in English, French, German, Italian and Spanish, appears three times a year) and other occasional publications. A list of other publications (i.e. booklets, videos, posters, brochures, etc.) is available from either of the Bureau's offices.

EUROPEAN CULTURAL FOUNDATION

Address: European Cultural Foundation
Jan van Goyenkade 5
1075 HN Amsterdam
Netherlands
Tel: 00 31 206 76 02 22
Fax: 00 31 206 75 22 31

Set up: 1954

Aim: To encourage cross-cultural cooperation and to promote pan-European activities.

Activities: Focused on two geographic priorities: East/West European cultural cooperation and the Mediterranean area, and one thematic priority: cultural pluralism: policies and practices. Has four main areas of activities:

- initiates its own programmes and projects in the priority areas;
- manages and administers projects for third parties. One of its main areas of expertise is educational research, exchange and professional training;
- administers a limited grants programme in a narrow field centering on the priority areas; the grants programme does not award scholarships or individual study grants;
- gives network support to a number of independent associated institutes and centres and maintains links with representative committees in 23 European countries.

Funding is derived from a number of sources, mainly research and service contracts, the Dutch General Lottery, Football Pools and Lotto.

EUROPEAN PARENTS' ASSOCIATION

Address: European Parents' Association
3a rue Beliard
1040 Brussels
Belgium

Tel: 00 32 2 230 37 20

Fax: 00 32 2 230 37 22

Set up: 1985

Aim: To work in partnership with other educators to create an educational community of parents throughout Europe and to give a strong voice to parents in the development of all educational policies and decisions at European level.

Activities: Supports parent partnership and participation in education by: gathering and disseminating information in publications; highlighting innovation in educational partnership and spreading information through the Alcuin Award which recognises excellent examples of parental participation; promoting training courses for parents and supporting research into all aspects of parental participation and partnership.

Represents national parents' organizations at European level. Disseminates information, organizes conferences and runs training courses for trainers of parents.

FEDORA: Forum Europeen de l'Orientation Academique

Address: FEDORA
PO Box 55
1348 Louvain-la Neuve
Belgium

UK address: FEDORA (European Forum for Student Guidance)
c/o Dr R W Pethen
University of Sheffield Careers Advisory Service
8/10 Favell Road
Sheffield S3 7QX
England
Tel: 0114 273 8406
Fax: 0114 272 2192

Set up: 1988

Aim: To bring together those involved in all aspects of student guidance in institutions of higher education in Europe and provide information and advice on opportunities for study and work throughout the EC.

Activities: Largely through activities of its working groups, provides structures and events to disseminate best practice in guidance and counselling, disseminates information and promotes beneficial developments in Europe in the area of guidance for students in higher education. Organizes summer schools for its members and conferences on careers guidance and graduate employment issues; is active with regard to information on postgraduate study opportunities, the needs of disabled students and the development of psychological student counselling in higher education settings.

IFAPLAN: Organization for Applied Social Research and Planning

Addresses:

IFAPLAN
Stadtwaldgürtel 33
50935 Cologne
Germany

Tel: 00 49 22 14 01 061

Fax: 00 49 22 14 01 070

IFAPLAN S.p.r.l.
Place du Luxembourg 2/3
1050 Brussels
Belgium

Tel: 00 32 25 11 15 10

Fax: 00 32 25 11 19 60

Set up:

1976

Aim:

Independent research which has included evaluation reports on EC Action Programmes for the European Commission.

Activities:

At present, it is providing technical assistance to the European Commission on the implementation of the Community Initiatives EMPLOYMENT (see page 46) and ADAPT (see page 44).

Publications:

A list is available from IFAPLAN on request.

**KEY TO EUROPE: International
Association for Education,
Training and Research on
European Cooperation and
Integration**

Address: Miss Monique Bodde/Miss Louise Coenen
Key to Europe
Rue Léopold I Straat 306
1090 Brussels
Belgium
Tel: 00 32 2 426 33 38
Fax: 00 32 24 26 10 89

UK Address: Mr Richard Wassell
Centre for Europe
10A Tubs Hill Parade
Sevenoaks
Kent TN13 1DH
England
Tel: 01732 452684
Fax: 01732 452684

Set up: 1990

Aim: To provide information of and insight into EC policies and political and economic developments in Europe as a whole.

Activities: Arranges specialized EU training programmes, workshops, conferences and visits to EU institutions, usually of two to five days in length, for groups such as teachers, students, regional and local government officers and companies.

**PLEASE: Permanent Liaison Committee
of European Associations in
Education**

Address: PLEASE Secretariat
HEURAS
Rue de la Concorde 60
1050 Brussels
Belgium
Tel: 00 32 2 540 97 78
Fax: 00 32 2 514 11 72

Set up: 1990

Aim: To give European education associations the opportunity to meet and exchange ideas, coordinate activities, give each other support and act as an advisory and consultative body in the field of education and training for all European institutions and other appropriate bodies.

Activities: PLEASE has regular contacts with EU bodies including the Commission and the Presidency of the Council of Ministers in Education. It holds two seminars per year and organizes other activities to stimulate the flow of information on education matters between Member States.

PLEASE has 13 member associations including AEDE (page 61), ATEE (page 66), ECNAIS (page 74), European Parents' Association (page 93) and ESHA (page 80).

SEFI: European Society for Engineering Education

Address: SEFI
Rue de la Concorde 60
1050 Brussels
Belgium
Tel: 00 32 2 540 97 70
Fax: 00 32 2 540 97 15

Set up: 1973

Aim: To promote the quality of initial and continuing engineering education and to stimulate cooperation throughout Europe.

Activities: Organizes working groups, conferences and seminars and undertakes consultancy work for European organizations and industry.

Publications: *Journal* (quarterly), *SEFI-News* (quarterly), and other documents, including the proceedings of working group seminars and conferences, directories and an annual report.

TEXT: Trans-European Exchange and Transfer Consortium

Address: TEXT Consortium Ltd
University of Derby
Kedleston Road
Derby DE22 1GB
England

Tel: 01332 622272
Fax: 01332 622707

Set up: 1988

Aim: To promote student and staff mobility in European colleges and universities, particularly within the EC, based upon the principles of credit transfer. To develop principles and practice of credit transfer.

Activities: Works closely with EC programmes, including the EC Credit Transfer System (ECTS – see page 12 for further details), which it uses as a model for credit transfer between higher education institutions in all academic subjects.

Promotes Inter-University Cooperation Programmes (ICPs) and University Enterprise Training Partnerships (UETPs) through its extensive range of subject networks. Provides a framework for student mobility and institutional collaboration as well as a communications channel for the exchange and dissemination of information. Its resource centre provides publications and access to expertise in credit transfer.

Organizes two international conferences a year providing a forum for the discussion and development of credit transfer.

UNESCO INSTITUTE FOR EDUCATION

Address: UNESCO
Feldbrunnenstrasse 58
20148 Hamburg
Germany
Tel: 00 49 40 44 80 410
Fax: 00 49 40 41 07 723

Set up: 1951

Aim: Current priorities are to promote adult literacy and basic education and the extension of educational opportunities to children and young people outside school.

Activities: Is an international research centre concentrating on adult education and the non-formal aspects of lifelong education. Its Documentation Centre holds a vast number of items related to its research work – monographs, journals and sample learning materials from over 100 countries.

In 1987, it set up an Exchange Network on Literacy to which some 2,000 individuals, institutions and other networks belong.

In July 1997, UIE is organising the Fifth International Conference on Adult Education under the title 'Adult Learning, a Key for the 21st Century'.

Publications: *UIE Newsletter*, *International Review of Education* (trilingual bi-monthly journal) and many handbooks, bibliographies and reports.

WITEC: Network for Women in Technology

Address: WITEC Secretariat
Sheffield Hallam University
Heriot House
City Campus
Sheffield S1 1WB
England

Tel: 0114 253 2041/4033
Fax: 0114 253 2046

Set up: Originally established in 1988 under the COMETT programme as a sectoral University Enterprise Training Partnership (UETP) and now supported under Strand II of LEONARDO (see page 29) and by other funding programmes.

Aim: To increase the number of girls and women taking up studies and careers in science, technology and engineering and to support their career development; to promote research into issues related to female participation in these fields; to generate programmes and initiatives to develop women's technical and entrepreneurial skills; to create information and consultancy exchanges.

Activities: Operates a database of national and international contacts for European project work; provides information on European programmes relating to women in science, technology and engineering; gives information and advice relating to equal opportunities for students and staff on placement in industry in another Member State; provides grants for female student

placements; coordinates a Europe wide programme of short training courses for women.

Publications: European handbook of women experts in science, technology and engineering; networking directory for WITEC members; quarterly newsletter; case studies of positive actions for women in technology.

UNITED KINGDOM ORGANIZATIONS

ASSOCIATION OF VOCATIONAL COLLEGES INTERNATIONAL

Address: Association of Vocational Colleges International
c/o Association for Colleges
7-8 Rathbone Place
London W1P 1DE
England
Tel: 0171 637 3919
Fax: 0171 637 3864

Set up: 1988

Aim: To provide information on vocational education and training in Europe and throughout the developed world.

Activities: Provides advice on the implications of the Single Market and the availability of EC initiatives and funding opportunities; assists with finding contacts and partners for exchanges, visits, work placements and work-shadowing programmes within further education; assists with the promotion and development of transnational courses and accreditation.

Provides the UK office for the International Association for Vocational Education and Training (IAVET).

Publications: *A European Further Education Partnership* (series of bulletins and volumes), *European Network for Vocational Education and Training*, and *The Global Student*.

CAREERS EUROPE

Address: Careers Europe
Fourth Floor
Midland House
14 Cheapside
Bradford BD1 4JA
England
Tel: 01274 829600
Fax: 01274 829610

Set up: 1992

Aim: To produce information on all aspects of studying, working and training in Europe. The UK representative of the European Guidance Resource Centre network.

Activities: The European Guidance Resource Centre network is established under the LEONARDO programme (see page 25) and has a member in each of the countries of the European Union/European Economic Area (EU/EEA).

The major aims of the network are to exchange information and ensure that Europe is an integral part of each country's guidance systems. Careers Europe therefore acts as a central reference point for European guidance activities in the UK. Careers Europe holds a library of European careers information and can provide advice about European guidance issues including European funding.

Publications: *EuroExpress* (twice yearly newsletter), *Eurofacts* (a series of 250 European careers information leaflets), Careers Europe database (a comprehensive international careers information database), teaching/training materials and *Euroguides*.

CENTRAL BUREAU FOR EDUCATIONAL VISITS AND EXCHANGES

Addresses: Central Bureau for Educational Visits and Exchanges
10 Spring Gardens
London SW1A 2BN
England

Tel: 0171 389 4004

Fax: 0171 389 4426

Central Bureau for Educational Visits and Exchanges
Scottish Office
3 Bruntsfield Crescent
Edinburgh EH10 4HD
Scotland

Tel: 0131 447 8024

Fax: 0131 452 8569

Central Bureau for Educational Visits and Exchanges
Northern Ireland Office
1 Chlorine Gardens
Belfast BT9 5DJ
Northern Ireland

Tel: 01232 664418

Fax: 01232 661275

Set up: 1948, merged with the British Council 1993. Incorporates the UK Centre for European Education (UKCEE), Education Partners Overseas (EPO) and the Youth Exchange Centre.

Aim: To promote all forms of educational visits and exchanges.

Activities:

Administration of teacher exchanges (Europe and the United States) and short in-service training courses for British teachers of modern languages and other subjects.

Administration of the language assistants programme and junior assistants scheme.

Administration of the School Linking Visits Programme facilitating the development of school partnerships.

National agency for many actions under the SOCRATES and LEONARDO programmes (see pages 25 and 36).

Provides an advisory and partner-finding service to schools, colleges and local education authorities.

Provides teaching materials to support the European dimension in education and organizes meetings, workshops and conferences for teachers and educationists working in the field of international experience. Implements government-funded European awareness development projects and joint curriculum activities.

Student work placements in science, engineering, technology and related fields through the **International Association for the Exchange of Students for Technical Experience (IAESTE)**.

Publications:

Numerous. A guide to publications and videos available is obtainable from the Marketing and Communications Department at the Central Bureau, telephone: 0171 389 4880.

**CILT: Centre for Information on
Language Teaching and
Research**

Addresses:

CILT
20 Bedfordbury
London WC2N 4LB
England

Tel: 0171 379 5101
*0171 379 5110 (Library and Resource
Information Department)*

Fax: 0171 379 5082

Scottish CILT (SCILT)
Professor Richard Johnstone
Pathfoot Building
University of Stirling
Stirling FK9 4LA
Scotland

Tel: 01786 467631
Fax: 01786 467632

Northern Ireland CILT (NICILT)
Dr Peter Neil
The Queen's University of Belfast
69 University Street
Belfast BT7 1HL
Northern Ireland

Tel: 01232 326476
Fax: 01232 239263

Set up:

1966

Aim:

To promote a greater national capability in languages; to support the work of all those concerned with language teaching and learning.

Activities:

Is an independent charitable foundation maintained principally by central government grants.

Houses the Resources and Information Library, which contains an extensive reference collection on languages and linguistics, including audio-visual resources and teaching materials for modern foreign languages. Materials are also held for English as a second language and for less commonly taught languages, including minority languages in the UK.

Promotes more effective learning and use of languages in society through a programme of national conferences and in-service teacher training and a variety of publications reflecting a wide range of developments in the field. Works in close liaison with teachers, teacher trainers, researchers, professional associations and public bodies.

In 1995, the CILT Direct service was launched. For a small annual fee, a current awareness service can be provided covering national developments, new resources and publications, activities, trends and statistics.

In association with other bodies, CILT established a national network of regional resource and activity centres, known as **Comenius centres**, including the National Comenius Centre of Wales (NCOW).

Publications:

See above.

EIA: European Information Association

Address: Catherine Webb
European Information Association (EIA)
Central Library
St Peter's Square
Manchester M2 5PD
Tel: 0161 228 3691
Fax: 0161 236 6547

Set up: 1991

Aims: The EIA has five main objectives which include the dissemination of information about EU documentation; improving the bibliographical control of EU publications and representing the views of information providers to EU institutions.

Activities: Organizes training courses and visits, conferences and seminars. Runs the EDC (see page 16) exchange programme on behalf of the European Commission.

Publications: *EIA Update* (newsletter), *EIA Review*, *EIA Information Guides*, *EIA Guides to EU Institutions*, *EIA Quick Guides* (basic sources of EU information).

EPIC EUROPE: Education Policy Information Centre for Europe

Address: EPIC Europe
NFER
The Mere
Upton Park
Slough
Berkshire SL1 2DQ
England
Tel: 01753 574123
Fax: 01753 531458

Set up: 1980

Aim: To support policy-making in the field of education by providing information on education policy and practice in other Member States to senior educationists at national and local government level.

Activities: Secures information through direct contact with counterparts in European countries and is the link for England, Wales and Northern Ireland to the EURYDICE network (see page 17 for further details). Concentrates on supporting long-term and medium-term educational planning and initiatives, working closely with government departments and government agencies. Cooperates with the Society of Education Officers, the Central Bureau for Educational Visits and Exchanges and the British Council in

the planning and briefing which precede the UK programme of international study visits and in disseminating the information obtained. EPIC Europe may undertake sponsored activities, including in-depth briefings or consultancies. It is UK coordinating body for the ORTELIUS programme (see page 54).

Publications: Occasional.

EUCLID

Address: EUCLID
5-7 Museum Place
Cardiff CF1 3BD
Wales
Tel: 01222 235885
Fax: 01222 235882

Set up: 1996

Aim: To assist further and higher education institutions in Wales in developing their European activities.

Activities: Provides information on European programmes, assists institutions in submitting proposals and offers a partner-finding service. Also acts as EURODESK for Wales (see page 114).

EURODESK

Addresses:

EURODESK
Sara Thiam
Scottish Community Education Council
Rosebery House
9 Haymarket Terrace
Edinburgh EH12 5EZ
Scotland
Tel: 0131 313 2488
Fax: 0131 313 6800

EURODESK
Caroline Baylis-Green
Central Bureau for Educational Visits and
Exchanges
10 Spring Gardens
London SW1A 2BN
England
Tel: 0171 389 4723
Fax: 0171 389 4426

EURODESK
Gráinne Mooney
Central Bureau Northern Ireland
1 Chlorine Gardens
Belfast BT9 5DJ
Northern Ireland
Tel: 01232 687640
Fax: 01232 687640

EURODESK
Katy Stevenson
EUCLID
5-7 Museum Place
Cardiff CF1 3BD
Wales
Tel: 01222 235885
Fax: 01222 235882

Set up: 1990

Aim: To assist educational organizations and institutions in taking advantage of European opportunities by providing information, guidance and networking services on EU programmes and funding.

Activities: Offers an enquiry helpline and specially tailored service for schools. Provides training courses relating to the European dimension in education.

Publications: *Update* (monthly newsletter), *Eurodesk Special* (bulletin on specific themes), *Outlines* (summaries of EU programmes and deadlines).

EUROPEAN MOVEMENT

Address: European Movement
Dean Bradley House
52 Horseferry Road
London SW1P 3AF
England

Tel: 0171 233 1422

Fax: 0171 799 2817

Set up: 1948

Aim: To promote a free, prosperous and democratic Europe.

Activities: Puts the case for Britain's membership of, and full participation in, the European Union. Is part of the International European Movement and supports the Young European Movement. Provides information and analysis on the EU; organises European awareness conferences, seminars and other activities; arranges visits to European institutions and countries in Western and Eastern Europe. Assists and cooperates with many groups.

EURO UNITS

Addresses:

Eastern:

Mr Geoff Scaplehorn
ACER
Merlin Place
Milton Road
Cambridge CB4 4DP
England

Tel: 01223 424022

Fax: 01223 423389

North West:

Mr Peter Wren
CENTRA
Duxbury Park
Duxbury Hall Road
Chorley
Lancashire PR7 4AT
England

Tel: 01257 241428

Fax: 01257 260357

Northern:

Mr Alan James
NCFE
5 Grosvenor Villas
Grosvenor Road
Jesmond
Newcastle-upon-Tyne NE2 2RU
England

Tel: 0191 281 3242

Fax: 0191 281 0311

West Midlands:

Mr Ray Hill
ULIXES
Sandwell College
Oldbury Campus
Pound Road
Oldbury
Sandwell
West Midlands B68 8NA
England

Tel: 0121 541 1535

Fax: 0121 511 1025

South West:

Mr Richard Davies
European Business Centre
PCTI House
15-17 Union Street
Plymouth PL1 2SU
England

Tel: 01752 201830

Fax: 01752 201830

East Midlands:

Mr Geoff Scaplehorn
East Midlands FE Council
Robins Wood House
Robins Wood Road
Aspley
Nottingham NG8 3NH
England

Tel: 01159 293291

Fax: 01159 299392

Southern:

Ms Julia Rees
SRCET
Mezzanine Suite
Civic Centre
Reading RG1 7TD
England

Tel: 01734 390592
Fax: 01734 390510

Affiliated Organizations:**Scotland:**

EURODESK
Ms Patricia Buchanan
Scottish Community Education Council
Rosebery House
9 Haymarket Terrace
Edinburgh EH12 5EZ
Scotland

Tel: 0131 313 6820
Fax: 0131 313 6800

Wales:

Ms Suzanne Straw
EUCLID
5-7 Museum Place
Cardiff CF1 3BD
Wales

Tel: 01222 235885
Fax: 01222 235882

Set up: 1991

Aim: To provide single regional reference points for providers of vocational education and training.

Activities: They provide advice on the availability of EU initiatives and funding opportunities; they assist with finding contacts and partners for exchanges, visits, work placements and work-shadowing programmes within the sphere of vocational education and training; they assist with the promotion and development of transnational courses and accreditation.

Publications: Monthly regional newsletters and curriculum materials.

FEDERAL TRUST

Address: Federal Trust
Europe House
11 Tufton Street
London SW1P 3QB
England

Tel: 0171 799 2818

Fax: 0171 799 2820

Set up: 1945

Aim: To promote education and research into the theory and practice of federal government, with special emphasis on the EU.

Activities: Promotes research enquiries, high-level seminars and conferences on a wide range of EU activities. Is committed to making a positive British contribution to the future development of the EU.

Is currently expanding its educational programme. Runs conferences for sixth forms, series of European policy briefings for young leaders in London and University Roadshows, which encourage informed debate about the current state of European unification.

Is a registered charity. Is a member of the Trans-Europe Policy Studies Association (TEPSA).

Publications: Books, reports and pamphlets. List available.

NATIONAL EUROPEAN COORDINATORS

Addresses: Ms Cathy John
Education Department
County Hall
Chichester
West Sussex PO19 1RF
England
Tel: 01772 777578
Fax: 01243 777229

Ms Penny Krucker
Gloucestershire LEA
Hucclecote Centre
Churchdown Lane
Gloucester GL3 3QN
England
Tel: 01452 427270
Fax: 01452 427237

Set up: 1993

Aim: To bring together those local education authority coordinators involved in all aspects of European (and international) work within the schools and colleges in their area.

Activities: Act as a support group, bringing together different knowledge and understanding to enhance each individual's work; share contacts, information, in-service provision, publications and ideas on all matters European; work with national organizations where appropriate in order to further links and networks which support the incorporation of the European dimension firmly into the curriculum in schools and colleges.

NORTH LONDON COLLEGES EUROPEAN NETWORK

Address: North London Colleges European Network
Barnet College
Russell Lane
Whetstone
London N20 0AX
England
Tel: 0181 368 0079
Fax: 0181 361 4652

Set up: 1991

Aims: To establish and maintain links with partner countries, develop a European curriculum in the colleges and create opportunities for student visits, exchanges and work experience; raise awareness of European issues among staff and promote staff development in collaboration with the other colleges; assist in meeting the training and information needs of North London businesses.

Activities: Various activities relating to the above aims. Currently engaged in YOUTHSTART (see page 47), SOCRATES (see page 36) and LEONARDO (see page 25) programmes, including two pilot projects: EUROTOPICS and CLEARWAY. Offers language training and translation service to local businesses.

NEFIS

Address: NEFIS
EFTR Associates
30 Gritstone Road
Matlock
Derbyshire DE4 3GD
England
Tel: 01629 57501
Fax: 01629 584972

Set up: 1990

Aim: To provide information, consultancy and advice concerning sources of funding from the UK and Europe and international business.

Activities: Offers a variety of information services including NEFIS Direct, which supplies information on selected calls for bids and tenders within a day or two of publication.

Provides consultancy and advice to companies, colleges, universities, TECs, LEAs and others concerning European business bids and tenders, and all matters concerning the acquisition of international business contracts for foreign governments financed by the World and Regional Development Banks and the UN.

Publications: *Deadlines*, a monthly journal which covers UK, European and international sources of funding for more than 300 subscribers.

PICKUP EUROPE: Professional, Industrial and Commercial Updating

Address: PICKUP EUROPE
Department of European Studies
University of Bradford
Bradford BD7 1DP
England

Tel: 01274 383831
Fax: 01274 385820

Set up: 1989

Aim: Established by the Department for Education and Employment to extend existing PICKUP activities to address the training needs of employers in the light of the Single European Market and developments in Central and Eastern Europe.

Activities: Sifts information on the Single European Market and Central and Eastern Europe to analyse possible training implications. Disseminates this by means of newsletters.

Publications: *West European Alert, East European Alert, Events Diary, Bookshelf, Update.*

RELAY EUROPE

Address: Mr Peter Barron
Relay Europe Ltd
112 Malling Street
Lewes
East Sussex BN7 2RJ
England
Tel: 01273 488666
Fax: 01273 488448

Set up: 1991

Aim: To provide planning, logistics and advice to public and private sectors on the promotion of, and training in, European Union affairs.

Activities: Organizes training programmes and conferences on behalf of clients; provides advice and information on EU matters and operates a mobile information centre; offers free video service to schools, colleges and other institutions on behalf of the European Commission; acts as secretariat to the UK Network of European Relays (see page 128); markets European promotional merchandise.

UK NARIC: National Academic Recognition Information Centre

Address: UK NARIC
Patricia Hubbell
Education Department
British Council
Medlock Street
Manchester M15 4AA
England
Tel: 0161 957 7065 (2-5 pm weekdays)
Fax: 0161 957 7561

Set up: 1975, now part of SOCRATES programme (see page 38).

Aim: To provide information on academic qualifications.

Activities: Provides advisory services on overseas education worldwide to all those who have to deal with overseas academic qualifications and need to relate them to the UK system, for example universities, colleges, professional associations, careers offices, schools and individuals. Charges vary according to the category of enquirer. Is a member of UNESCO/CEPES network of European National Information Centres (ENICs).

Publications: *International Guide to Qualifications in Education.*

UK NETWORK OF EUROPEAN RELAYS

Addresses:

Adrian Smith
Chairman
National Coordinating Committee
UK Network of European Relays
c/o North of England Assembly
Guildhall
Quayside
Newcastle upon Tyne NE1 3AF
England

Tel: 0191 261 7388

Fax: 0191 232 4558

Secretariat
National Coordinating Committee
UK Network of European Relays
Relay Europe Ltd
112 Malling Street
Lewes BN7 2RJ
England

Tel: 01273 488666

Fax: 01273 488448

Set up:

1995

Aims:

The exchange of information and experience between organizations which disseminate information about the European Union (European Documentation Centres, Public Libraries, European Information Centres, etc.).

Activities:

Organizes conferences, meetings and training courses.

UKRHEEO: UK Research and Higher Education European Office

Address: UKRHEEO
Rue de la Loi 83
BP 10
1040 Brussels
Belgium

Tel: 00 322 230 5275

Fax: 00 322 230 4803

Set up: 1991

Aims: To promote UK participation in EC research and higher education programmes.

Activities: Operated and sponsored by the six UK Research Councils (Biotechnology and Biological Sciences Research Council, Economic and Social Research Council, Engineering and Physical Sciences Research Council, Medical Research Council, Natural Environment Research Council and Particle Physics and Astronomy Research Council) and the British Council, it alerts subscribing UK higher education institutions and research laboratories to opportunities available in the EC. It also provides background information on the UK research and higher education community to the European Commission and other Brussels contacts.

Provides an E-mail newsletter service, answers specific enquiries, gives presentations in the UK and holds annual seminars for its subscribers' European Liaison Officers.

Publications: *EC News and Communiqué*, covering new developments and updates on programmes, with more information in a monthly paper *Brussels Bulletin*.

WELSH JOINT EDUCATION COMMITTEE EUROPEAN UNIT

Address: Michael Gorman
European Development Officer
Welsh Joint Education Committee
245 Western Avenue
Llandaff
Cardiff CF5 2YX
Wales

Tel: 01222 265035

Fax: 01222 576201

Set up: 1991

Aims: To provide support for local education authorities and schools in Wales in developing a European dimension to the curriculum; to assist them in setting up links with other institutions in Europe and to foster teacher and student exchanges. To manage and develop European projects in the areas of new qualifications, assessment, and language and curriculum development

Activities: Operates the School Links Service to provide contacts with schools outside the UK; provides information on European programmes; and maintains a European Resource Centre in conjunction with the National Comenius Centre for Wales. The Unit is also currently involved in a number of projects supported by the SOCRATES (see page 36) and LEONARDO (see page 25) programmes and also by the ADAPT initiative (see page 44).

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