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# Pilot of the Renfrew Action Picture Test and LanguageScreen 2025

## Privacy notice for nursery staff and nurseries

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### 1 Why are we collecting this data?

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to carry out a pilot which will trial the process for administering both Renfrew Action Picture Test (RAPT) and LanguageScreen to children aged three to four in nursery settings. The pilot will also trial the processes for capturing and scoring children's responses to the RAPT. Findings from the pilot will inform recommendations on how to effectively scale up the use of LanguageScreen and RAPT in a larger trial involving more nursery settings and Test Administrators.

This document outlines how staff personal data will be collected from nurseries and processed for the pilot. There is a separate privacy notice for parents and carers attached to this email, which covers any children's personal data we would be collecting for the evaluation.

NFER is the data controller for this pilot and makes decisions about what personal data is used and how it is processed in accordance with the objectives of the main evaluation.

All data gathered during the evaluation will be held in accordance with the Data Protection Act 2018 and General Data Protection Regulation (GDPR) and will be treated in the strictest confidence by NFER and partners.

### 2 What is the lawful basis for processing activities?

The legal basis for processing personal data is:

*GDPR Article 6 (1) (f) - Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.*

We have carried out a legitimate interest assessment, which demonstrates that the evaluation fulfils one of NFER's core business purposes (undertaking research, evaluation, and information activities). It cannot be done without processing personal data, but processing does not override the data subject's interests. The research has wider societal benefits as it will contribute to improving the lives of learners by providing evidence about the impact of teaching techniques used in the classroom.

### 3 How will personal data be obtained?

NFER will collect contact details for nursery settings from their websites or through our existing networks. Any other information needed for the pilot will be collected directly from the Lead Contact at each nursery setting during the administration of the pilot.

### 4 What personal data is collected for this project?

For the Headteacher/Nursery Manager and any key contact for the pilot from the nursery setting, the personal data collected will be:

- Full name
- Contact details (e-mail and telephone number)
- Job role/position in the nursery

### 5 Who will personal data be shared with?

The details of the key contact for the pilot and the Headteacher or Nursery Manager at the nursery are collected for the sole purpose of arranging visits to the nursery settings to administer two language tests (the RAPT and LanguageScreen) to selected children. Contact details will not be shared with anyone outside the project team.

At the end of the pilot, a short report will be produced that will identify any learning in terms of the process of administering the RAPT together with LanguageScreen, and the subsequent scoring of the RAPT. This report will be shared with EEF, but will not name or identify the participating nurseries, their staff or the children involved.

### 6 Is personal data being transferred outside of the UK?

NFER only stores personal data in the UK.

### 7 How long will personal data be retained?

NFER will delete any personal data collected as part of this pilot once the pilot report is complete.

### 8 What are my rights with respect to personal data?

NFER handles personal data in accordance with the rights given to individuals under data protection legislation. Under certain circumstances data subjects have the right:

- to request access to information that is held about them (a data subject access request).
- to have personal data rectified if it is inaccurate or incomplete.
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing.
- to restrict processing of personal data (for example, permitting its storage but no further processing).
- to object to processing
- to data portability
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect.

We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This helps us ensure that personal information is not disclosed to any person who has no right to receive it.

## 9 Who can I contact about this project?

Any queries about the day-to-day management of the data processing outlined in this privacy notice, please contact the Project Leader at NFER, Palak Roy, by email at [NELIPreschool@nfer.ac.uk](mailto:NELIPreschool@nfer.ac.uk)

If you have concerns about the way NFER processes personal data, please raise your concern by contacting the Compliance Officer: [compliance@nfer.ac.uk](mailto:compliance@nfer.ac.uk)

If you remain dissatisfied, you have the right to lodge a complaint about data protection issues with the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>

Further information about the main evaluation can be found **here**. If you have any questions about the main evaluation or the pilot, please email the project team at [NELIPreschool@nfer.ac.uk](mailto:NELIPreschool@nfer.ac.uk).

## 10 Last updated

We keep our privacy notice under regular review to make sure it is up to date and accurate; any changes will be recorded. The date when this privacy notice was last updated is shown in the footer at the bottom of this document